

VERMONT NATIONAL GUARD FTNGD-CD VACANCY

Announcement Number:	CDP 24-05
Position Title:	Counterdrug Analysis Support Specialist
Date of Announcement:	23 April 2024
Closing Date:	06 May 2024
Duty Location & Unit:	Brattleboro, VT
Grade, AFSC:	E4 – E5, MOS NON-SPECIFIC** (see preferred experience below)
Period of Tour:	1 June 2024 – 30 Sept 2026, Subject to availability of funds
Selecting Official:	Major J. Daniel Davis, 802-338-3518, joseph.d.davis14.mil@army.mil
Counterdrug Office Point of Contact and Address:	CMSgt Jillian Rolla, 802-338-3412, jillian.m.rolla.mil@army.mil 141 Shamrock Road Army Aviation Support Facility, Room 304 South Burlington, Vermont 05403
Area of Consideration:	*Current Soldier within the VT Army National Guard* Applicants must currently hold the grade of E3 – E-5 (E6 may be considered)
PCS Authorized:	YES (As determined advantageous to the government IAW applicable regulations)

Minimum Qualification Requirements:

- Must have passing ACFT and Height/Weight within the 6 months prior to advertisement closing date.
- Must have a current PHA and not be a MRC3 OR MRC4. Must not be on a temporary profile.
- Must undergo favorable drug testing upon entry on FTNGDCD.
- Must have a Secret Security Clearance or be able to obtain one if selected.
- Must be able to obtain favorable investigation/security check by LEA (Law Enforcement Agency).

Other Requirements:

- While on FTNGD-CD orders, individual must maintain satisfactory physical fitness & military membership (i.e., attend IDT and annual training (AT)) with unit of assignment.
- **Willing to relocate to live within one hour of the duty location.**
- Urinalysis testing is required upon entry to active duty, and personnel are subject to periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/AT under the Army Substance Abuse Program.
- National Guard members participating in the Counterdrug Program are required to comply with state law and DOD 55000.7-R. Counterdrug personnel are required to uphold the highest standards of conduct and personal appearance.
- Associations and off-duty conduct/activities must be consistent with state and federal directives on ethics and conflict of interest policies. Outside employment requires written approval of the Counterdrug Coordinator.
- Must possess a valid state driver's license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment.
- Have the ability to complete state Emergency Vehicle Operator Course (EVOC) training.
- **Applicant must be in good standing, have no flags, or any other existing/pending unfavorable actions for any reason in order to be considered for FTNGD-CD.**

Preferred Experience:

- MOSs CMF: 31, 35 or 25B, 38B preferred but not required
- Good organizational, computer and time management skills (able to work independently)
- Knowledgeable in MS Office programs and database systems
- Law Enforcement background
- Top Secret Clearance

Duties and Responsibilities:

An analyst with the Vermont National Guard Counterdrug Program (VTNG CDP) will assist assigned LEAs by providing analysis support.

- Prepare all-source investigative products to support the drug-law enforcement agency
- Assist in establishing and maintaining systematic, cross-referenced investigative records and files
- Process incoming reports and messages
- Assist in determining the significance and reliability of incoming information
- Assist in the analysis and evaluation of investigative holdings to determine changes in narcotics distributor's capabilities, vulnerabilities and probable courses of action
- Assist in assembling, proofreading, and consolidating investigative reports
- Store and retrieve investigative data using all available computer programs
- Produce descriptive narcotic distribution maps and charts
- Analyze crime data to forecast the days, times, and places crimes are likely to occur
- Link and chart suspects to criminal organizations or events to analyze criminal activity
- Establish criminal profiles that include prior crimes and criminal relationships to aid in making a connection between members and drug trafficking organizations
- Use telephone toll analysis to plot telephone activity to determine the size and location of individuals and criminal groups
- Study suspect's assets to determine the flow of money going in and coming from the targeted group
- Possesses demonstrated initiative, leadership skills, and ability to brief senior leaders and law enforcement officers
- Attend training as assigned
- **PERFORMS OTHER DUTIES AS ASSIGNED**

Instructions for Applying:

Interested Soldiers will submit the following information:

- Letter of Interest
- Resume
- Last 3 NCOERS, newly promoted E-5's and below: letters of recommendations are encouraged but not required
- Enlisted Record Brief
- NGB Form 23B (Retirement Points History Statement)
- Current ACFT (DA 705)
- DA 5500-R or DA 5501-R (as required)

Submit Applications NLT 6 May 24 to:

**CMSgt Jillian Rolla
141 Shamrock Road
South Burlington, Vermont 05403
OR
email: jillian.m.rolla.mil@army.mil**

Miscellaneous:

This is a FTNGD-CD position. Position funded until **30 Sept 2024** with expected opportunity for continuation. Continued employment is contingent upon successful completion of probationary period, request from the supported agency, and federal funding each fiscal year.

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.