



DEPARTMENT OF THE ARMY
JOINT FORCE HEADQUARTERS
VERMONT ARMY NATIONAL GUARD
789 VERMONT NATIONAL GUARD ROAD
COLCHESTER, VERMONT 05446

NGVT-HRO

17 October 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Officer Vacancy Announcement – United States Property and Fiscal Officer (USPFO)

1. There is an anticipated vacancy for the United States Property and Fiscal Officer (USPFO) of the Vermont National Guard. In keeping with CNGBI 9501.01, MG Gregory C. Knight, The Adjutant General, Vermont National Guard, will consider all interested and eligible officers. The duties and responsibilities are covered in paragraph 3 of Enclosure A, CNGBI 9501.01 and the selected individual will serve on Active Duty under 10 USC § 12301.
2. This position is open to commissioned officers of the Army National Guard (ARNG) or Air National Guard (ANG) in the grade of O-6 or O-5 promotable. Officers must meet the qualifications listed in Appendix D of CNGM 9501.01.
3. Prior to the departure of the incumbent USPFO, The Adjutant General will review all candidate's packets and then select and submit two or more names to the National Guard Bureau (NGB) for review of initial qualifications. NGB will create an Order of Merit List (OML) for The Adjutant General's concurrence. The Governor of Vermont will review The Adjutant General's OML for consideration of appointment.
4. Application packets for Army National Guard personnel will include a Letter of Interest, the applicant's last five Officer Evaluation Reports (OERs), Biographical Summary (IAW with NGR 600-100, Appendix I), Officer Record Brief, current NGB Form 23A, Individual Training Report (ITR) from DTMS, Application for Active Duty (DA Form 160), Individual Medical Readiness report (IMR), and any Letters of Recommendation (LOR).
5. Application packets for Air National Guard personnel will include a Letter of Interest, applicant's last five Officer Performance Reports (OPRs), Biographical Summary (IAW with NGR 600-100, Appendix I), Officer Selection Brief, AF Form 526, latest Air Force Fitness Assessment Scorecard (AF Form 4446), Application for Active Duty (AF IMT 125), Individual Medical Readiness report (IMR) and any Letters of Recommendation (LOR).

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6. Interested officers will submit application packets to the AGR Manger, CW4 Melissa Rice, via email at melissa.m.rice3.mil@army.mil no later than 15 November 2024.



MATTHEW J. WIGNALL
Deputy Human Resources Officer

2 Encls

1. CNGBI 9501.01,
08 July 2021
2. CNGBM 9501.01,
09 August 2022

DISTRIBUTION:

All VTNG O-6s

All VTNG O-5s