

This is a request for Quote (RFQ) under solicitation number W912LN-24-Q-0013.

The Vermont Army National Guard (VTARNG) has a requirement for catering in accordance with the specifications set forth on the attached Performance Work Statement (PWS). A brief summary of the requirement is provided in this email for vendors' convenience, but vendors will be required to comply with *all* technical specifications provided in the attached documents.

Summary of Requirement:

- Delivery of catered lunch and dinner meals in government-provided mermite containers
- Meals must comply with menu standards and delivery times specified in the PWS.
- Delivery is to the Ethan Allen Firing Range in Jericho, Vermont.
- Contractor must comply with Army standards for food service, safety, sanitation, and cleaning.

Period of Performance: 07 March 2024 – 10 March 2024

Interested vendors are advised to read very carefully the Instructions to Offerors in 52.212-1 and the Addendum to 52.212-1 contained in the attached Clauses and Provisions document, which include detailed instructions on what to include in quotes and the criteria the government will use in evaluating offers.

The NAICS code for this requirement is: 722320

This is a small business set-aside. The size standard is: \$9.0M. If their small business size in the relevant NAICS code is not indicated in the System for Award Management, vendors must verify their business size for the relevant NAICS code as part of their quote. See FAR 52.212-3(c)(1), available at: <https://www.acquisition.gov>.

Vendors must have an active registration in SAM.gov at the time of contract award to be awarded a contract. The CAGE must be valid for the entire period of performance. Vendors must maintain a valid CAGE code through payment of the final invoice. Registration (or renewal of registration) is free but can take some time to process.

For electronic payment instructions, refer to DFARS 252.232-7003 and DFARS 252.232-7006. DFARS clauses can be found at <https://www.acquisition.gov/dfars>.

The government intends to award without discussions. The government will award to the responsible offeror whose offer represents the best value to the government, based on technical proposal, price and past performance.

Questions may be submitted to Contract Specialist Kimberly Swasey at [Kimberly.a.swasey.civ@army.mil](mailto:Kimberly.a.swasey.civ@army.mil) with a copy to Contracting Officer Kathleen O'Neill at [Kathleen.b.oneill.civ@army.mil](mailto:Kathleen.b.oneill.civ@army.mil) no later than 3:00 p.m. ET on 01 FEB 2024. Answers will be posted on approximately 02 FEB 2024.

Quotes may be submitted to Contract Specialist Kimberly Swasey at [Kimberly.a.swasey.civ@army.mil](mailto:Kimberly.a.swasey.civ@army.mil) with a copy to Contracting Officer Kathleen O'Neill at [Kathleen.b.oneill.civ@army.mil](mailto:Kathleen.b.oneill.civ@army.mil) no later than 10:00 pm ET on 13 FEB 2024.