

## VERMONT ARMY NATIONAL GUARD AGR VACANCY

<b>Announcement Number:</b>	MVA-AR-25-40
<b>Position Title:</b>	S4/12A
<b>Date of Announcement:</b>	10 July 2025
<b>Closing Date:</b>	10 August 2025
<b>Duty Location &amp; Unit:</b>	HHC 572 <sup>nd</sup> BEB, 86 <sup>th</sup> IBCT (MTN) 2143 Post Road, Rutland, VT 05701
<b>Grade, MOS &amp; Para/Lin, Pos:</b>	CPT/ O3 12A Para/Lin 106/01 03243861
<b>Period of Tour:</b>	Initial Tour is 3 years. Subsequent tours are subject to recommendation by the Senior Leadership pursuant to NGR 600-5
<b>Selecting Official:</b>	LTC Steffan Asper, <a href="mailto:steffan.e.asper.mil@army.mil">steffan.e.asper.mil@army.mil</a> , 802-899-7182
<b>Human Resources Office Point of Contact:</b>	SGT Alexis Nadeau, <a href="mailto:alexis.s.nadeau.mil@army.mil">alexis.s.nadeau.mil@army.mil</a> , 802-338-3029
<b>Area of Consideration:</b>	<b>All current members of the VTARNG and those eligible to become members. Warrant Officers and Enlisted Soldiers who meet the criteria for appointment are eligible to apply.</b> Officers must currently hold the rank of 2LT(P) – CPT.
<b>PCS Authorized:</b>	Yes (As determined advantageous to the government IAW applicable regulations)

### Eligibility Requirements:

- To qualify for initial entry, applicants must meet initial eligibility requirements IAW NGR 600-5 and AR 135-18, Table 2-1.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will require a passing ACFT within 6 months prior to their packet submission.
- **All applicants must be screened for height/weight three months prior to the submission of their packet and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 053/2024 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score) will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.**
- **Under the provisions of Army Directive 2025-06, Army Fitness Test and PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will be required to have a passing ACFT within 6 months or take an AFT prior to their packet submission. Those who were not in compliance prior to 1 June 2025 are not eligible to apply unless they pass their AFT. Those who were in compliance prior to 1 June 2025 and fail their AFT are still considered in good standing through 31 December 2025.**
- Before being accessed into the AGR program, Soldiers must successfully complete a physical IAW Chapter 3, AR 40-501. Soldiers must be confirmed worldwide deployable (to include austere environments) with no limitations on duty. Applicants must not be MRC3 or MRC4 or on a temporary profile, with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicants must have a PULHES that does not exceed “111121” with Red/Green color discrimination.
- Applicant must be eligible for a “SECRET” Security clearance upon entry into the AGR program. If the investigation is unfavorable, immediate action will be taken to terminate the individual’s AGR tour.
- Applicants must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- Anticipated start date is TBD due to current AGR Hiring Freeze.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

### Duties and Responsibilities:

- The primary purpose of this position is to serve as the S4 for the HHC 572<sup>nd</sup> BEB in Rutland, VT.
- Assists the Commander in planning, organizing, and directing of the logistical and supply service of subordinate units to

- include supply management, equipment management, and transportation and supply administration.
- Reviews, analyzes, and interprets supply directives and procedural instructions received from higher headquarters and formulates or recommends operating procedures as necessary to render the best possible support to the command and supported units.
  - Ensures inventories which require considerable knowledge of the equipment and its components. Ensures that required supplies such as rations, ammunition, and equipment are on hand to support the training mission of the unit. When designated, serves as ordering officer (USP&FO) and other Army procurement regulations. Posts, updates, and maintains in status unit property records such as hand receipt, document register, equipment checklists and hand receipts, annexes, and clothing forms, etc. Prepares financial liability investigations, inventory adjustment reports and statements of charges for lost, damaged, or destroyed property. Maintains unit Government Purchase Card (GPC) Account according to all applicable regulations.
  - Oversees maintenance and repair of unit equipment. Takes necessary action such as submitting work requests to supporting maintenance facility to have maintenance and repair operations is ready and available when needed. Ensures that required preventive maintenance is scheduled and performed. Occasionally performs minor cleaning and adjusting of equipment. Assures that adequate repair parts and cleaning material is on hand to support unit maintenance operations.
  - Attends all unit training assemblies, additional training assemblies and Annual Training periods. Provides assistance and guidance in the preparation for and execution of unit training and other mobilization readiness related activities. Must be willing to attend all required schools, courses, and events that support the Unit activities.
  - **PERFORMS OTHER DUTIES AS ASSIGNED.**

**Other Requirements:**

- Applicants do not need to be Engineer Branch qualified to apply but are required to become 12A AOC qualified within 24 months.
- Must possess a valid state driver's license and must be able to operate military vehicles, and equipment within the unit of assignment.
- Must have basic knowledge of computer skills and Microsoft Office applications.

**Instructions for Applying:**

- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist.
- Applications without all required supporting documents will not be considered. Applications received after the closing date will not be considered.
- **ONLY emailed applications will be accepted. Email Application as one PDF Document to [ng.vt.vtarng.list.hro-army-agr@army.mil](mailto:ng.vt.vtarng.list.hro-army-agr@army.mil)**

**Equal Employment Opportunity:** The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

**TITLE 32 AGR APPLICATION CHECKLIST**  
**\*\*INCOMPLETE APPLICATION MAY NOT BE ACCEPTED\*\***

Name (Last, First): \_\_\_\_\_ Rank: \_\_\_\_\_ SSN: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_

**Current Status: M-DAY / FTNGD-OS (ADOS) / AGR / TECH / ~~AC~~ / ~~USAR~~ (CIRCLE ONE)**

**PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)**

1. \_\_\_\_\_ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature).  
Hyperlink: <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/>
2. \_\_\_\_\_ Photo copy of Driver's License.
3. \_\_\_\_\_ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
4. \_\_\_\_\_ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
5. \_\_\_\_\_ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
6. \_\_\_\_\_ Current Certified Officer Record Brief (ORB) validated within 90 Days.
7. \_\_\_\_\_ Individual Training Record (ITR) from Digital Training Management System (DTMS) showing latest ACFT/AFT and height/weight data. \*Height/weight must be completed three months prior to the submission of the packet.
8. \_\_\_\_\_ Copy of last five OERS.
9. \_\_\_\_\_ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
10. \_\_\_\_\_ Memorandum of explanation for missing documentation (if applicable).
11. \_\_\_\_\_ Letters of recommendation. It is optional for applicants to submit any Letters of Recommendation for the position.