

VERMONT ARMY NATIONAL GUARD AGR VACANCY

Announcement Number:	MVA-AR-25-29 *LATERAL*
Position Title:	Small Group Leader / 00F38
Date of Announcement:	30 April 2025
Closing Date:	10 May 2025
Duty Location & Unit:	2 nd BN (MTB) 124 th Regiment (RTI) 789 Vermont National Guard Road, Colchester, VT 05446
Grade, MOS & Para/line, Pos:	SSG/E6 00F38 006/31 004898611
Period of Tour:	Minimum of two years for voluntary reassignment. Tour is subject to VTARNG Stabilization Policy Memorandum 2024-01.
Selecting Official:	SGM Thomas Kontos, thomas.j.kontos.mil@army.mil , (802)338-3094
Human Resources Office Point of Contact:	SGT Alexis Nadeau, alexis.s.nadeau.mil@army.mil , (802)338-3029
Area of Consideration:	*Onboard AGR Soldiers of the VTARNG* Must currently hold the rank of SSG/E6.
PCS Authorized:	Yes (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- Applicants must have a current PHA and must not be MRC3 or MRC4 or on a temporary profile with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicants for this position must be Worldwide Deployable.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will require a passing ACFT within 6 months prior to their packet submission.
- **All applicants must be screened for height/weight three months prior to the submission of their packet and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 053/2024 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score) will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.**
- The start date of this position will be determined by the needs of the organization.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Duties and Responsibilities:

- The primary purpose of this position is to serve a small group instructor for 2-124th RTI (MTB) with duty in Colchester, VT.
- Supervise and maintain assigned instructor schedules in support of the conduct of the Common Faculty Development Course and Basic Leader Course to achieve ARPRINT.
- Administers training and testing. Responsible for being technically and tactically proficient in the subject matters being taught in the 2-124th Regiment.
- Have knowledge of learning platforms and technology to include TTRRS, ATRRS, A365 Teams, Blackboard, ALMS, and DTMS to efficiently execute courses in both Virtual and Resident environments.
- Continuously promote a culture of instructor development by promoting courses for instructors to attend.
- Responsible for being proficient in facilitating the learning activities of the Soldiers by administering, in accordance with the lesson outlines, all training and testing in a professional manner.
- Documenting actions taken when a student has disciplinary, academic, or administrative problems, which affect their performance. The instructor will maintain a record of all counseling sessions.
- Maintaining Soldier records as outlined in the CMP, the SOP, and TRADOC Regulation 351-18, Appendix A.
- Updating Risk Assessments, conduct safety briefs, as appropriate, prior to training. Take immediate action, correct, and report unsafe conditions within the training facilities.
- Select and prescribe appropriate remedial training and retesting when a Soldier does not pass a practical exercise or the end-of-block examination.

- Ensure the class visitor folder is present and contains the proper information.
- Facilitators are directly in contact with the students and represent the command in the presentation of instruction. They serve as the role model for students. They will be technically competent and professional in demeanor.
- Maintains the Faculty Development and Recognition Program (FDRP) for all Cadre assigned to the Modular Training Battalion IAW TR 600-21 as the senior FDRP manager.
- Attends all unit training assemblies and AT periods.
- Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness related activities.
- Must be willing to attend all required schools, courses, and events that support unit activities.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Applicants must become SQI “8” within 12 months from the start of the AGR tour.
- Applicant must become Common Facility Development Instructor Course Train the Trainer certified within 12 Months.
- Applicants must have no record of assault on a superior, subordinate, spouse, or child and must not be a military sexual offender.
- Applicant selected for this position will be stabilized for a period of 36 months IAW NGR 600-200 para 2-22. Applicant must have a minimum of 3 years’ time remaining in service upon assignment or extend to meet the requirement.
- Have no personal habits or character traits that are questionable from a security standpoint, such as financial irresponsibility, foreign holdings or interest, heavy drinking, drug abuse, gambling, emotional instability, and so forth. Concerning alcohol and drug abuse, persons declared rehabilitation successes under the Army Substance Abuse Program (ASAP) may be considered for assignment.
- Possess mature judgment, initiative and display outstanding military bearing.
- Must possess a valid state driver’s license and must be able to operate military vehicles, and equipment within the unit of assignment.
- Have basic knowledge of computer skills and Microsoft Office applications.

Preferred Qualifications:

- Preferred Squad Leader experience
- Preferred Training/Readiness NCO experience.
- Preferred Master Fitness Trainer (MFT) qualification.

Instructions for Applying:

- Applicants will prepare a 15-minute presentation on a subject of their choosing to be presented during the interview.
- Interested applicants will submit documents on the attached Title 32 AGR Lateral Application Checklist.
- Applications without all required supporting documents will not be considered.
- **Only emailed applications will be accepted. Email application as a single PDF File to ng.vt.vtarng.list.hro-army-agr@army.mil**

<p>Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the “Human Goals” of the Department of Defense.</p>
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TITLE 32 AGR LATERAL APPLICATION CHECKLIST
****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (Last, First): _____ **Rank:** _____ **SSN:** _____
Contact Phone #: _____ **Email:** _____
Mailing Address: _____

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ Letter of Interest.
2. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
3. _____ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
4. _____ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
5. _____ Current Certified Enlisted Record Brief (ERB).
6. _____ Individual Training Record (ITR) from Digital Training Management System (DTMS) showing latest ACFT and height/weight data.*Height and weight must be executed within three months prior to submitting an application*
7. _____ Copy of last five years of NCOERS.
8. _____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
9. _____ Memorandum of explanation for missing documentation (if applicable).
10. _____ Letters of recommendation. It is optional and highly recommended for applicants to submit any Letters of Recommendation for the position.