

VERMONT ARMY NATIONAL GUARD AGR VACANCY

Announcement Number:	MVA-AR-25-19
Position Title:	Supply Sergeant / 92Y
Date of Announcement:	06 February 2025
Closing Date:	06 March 2025
Duty Location & Unit:	D CO 3-172 nd IN 86 th IBCT (MTN) 23 Armory Lane, Westminster, VT 05158
Grade, MOS & Para/Lin, Pos:	SSG/E-6 92Y3O 301/04 03283002
Period of Tour:	Initial Tour is 3 years. Subsequent tours are subject to recommendation by the Senior Leadership pursuant to NGR 600-5. On-board VTARNG AGR Soldiers are subject to Vermont Army National Guard Policy (2024-01), Active Guard Reserve (AGR) Enlisted Stabilization.
Selecting Official:	MAJ Aaron Harkness, aaron.l.harkness2.mil@army.mil , (802)899-7113
Human Resources Office Point of Contact:	SGT Alexis Nadeau, alexis.s.nadeau.mil@army.mil , (802)338-3029
Area of Consideration:	All current members of the VTARNG and those eligible to become members. Applicants must currently hold the grade of E-4 - E-7. Applicants in the grade/rank of SFC/E-7 must be administratively reduced to SSG/E-6, if selected.
PCS Authorized:	Yes (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- To qualify for initial entry, applicants must meet initial eligibility requirements IAW NGR 600-5 and AR 135-18, Table 2-1.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will require a passing ACFT within 6 months prior to their packet submission.
- **All applicants must be screened for height/weight three months prior to the submission of their packet and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 053/2024 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score) will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.**
- Before being accessed into the AGR program, Soldiers must successfully complete a physical IAW Chapter 3, AR 40-501. Soldiers must be confirmed worldwide deployable (to include austere environments) with no limitations on duty. Applicants must not be MRC3 or MRC4 or on a temporary profile, with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicants must have a PULHES that does not exceed 222222 for entry into the MOS of 92Y and AGR program.
- Applicant must be eligible for a “SECRET” Security clearance upon entry into the AGR program. If the investigation is unfavorable, immediate action will be taken to terminate the individual’s AGR tour.
- Applicants must have a minimum score of 90 in the aptitude area CL.
- Applicants must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- Official start date of this position will be determined by the needs of the organization.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Duties and Responsibilities:

- The primary purpose of this position is to serve as the Supply Sergeant in D CO 3-172nd IN 86th IBCT (MTN) with duty in Westminster, VT.
- Completes the unit's day-to-day supply transactions. Requisitions receive stores, issues, and accounts for a wide variety of supplies and equipment such as rations, ammunition, fuel, clothing, office supplies, forms and publications, communications equipment, small arms, tool sets, vehicles, etc.
- Conducts inventories that require considerable knowledge of the equipment and its components. Ensures that required supplies such as rations, ammunition, and equipment are on hand to support the unit's training mission.

- When designated, serves as ordering officer (USP&FO) and other Army procurement regulations.
- Posts, updates, and maintains status unit property records such as property book or hand receipt, document register, equipment checklists and hand receipts, annexes, clothing forms, etc.
- Prepares financial liability investigations, inventory adjustment reports, and statements of charges for lost, damaged, or destroyed property.
- Maintains unit Government Purchase Card (GPC) Account according to all applicable regulations.
- Coordinates maintenance and repair of unit equipment.
- Takes necessary action such as submitting work requests to supporting maintenance facility to have maintenance and repair operations ready and available when needed. Ensures that required preventive maintenance is scheduled and performed.
- Occasionally performs minor cleaning and adjusting of equipment. Assures that adequate repair parts and cleaning materials is on hand to support unit maintenance operations.
- Assists when required, in accomplishing such administrative tasks of the unit such as: Receives and distributes incoming mail, maintains the unit reference library by posting and filing new/changed material, and ensures unit files are complete and current.
- Prepares a variety of reports/correspondence pertaining to unit status and operations such as unit readiness reports, strength reports, replies to inspection reports, material readiness reports, etc.
- Attends all unit training assemblies, additional training assemblies, and AT periods.
- Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness-related activities. Must be willing and able to attend all required schools, courses, and events that support unit activities. Provides full support and contributes to the unit's recruiting and retention activities.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Applicants do not need to be MOSQ, but must become 92Y MOSQ within 12 months, if selected.
- Must possess a valid state driver's license and must be able to operate military vehicles, and equipment within the unit of assignment.
- Applicants must attend Unit Supply NCO Course at NGPEC within 12 months of the AGR tour start date.
- Have basic knowledge of computer skills and Microsoft Office applications.

Instructions for Applying:

- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist.
- Applications without all required supporting documents will not be considered. Applications received after the closing date will not be considered.
- **ONLY emailed applications will be accepted. Email Application as one PDF Document to ng.vt.vtarng.list.hro-army-agr@army.mil**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (Last, First): _____ **Rank:** _____ **SSN:** _____

Contact Phone #: _____ **Email:** _____

Mailing Address: _____

Current Status: (Check one)

M-DAY / **FTNGD-OS (ADOS)** / **AGR** / **TECH** / **AC** / **USAR** /

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial item as applicable)

1. ____ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature).
Hyperlink: <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/>
2. ____ Photo copy of Driver's License.
3. ____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
4. ____ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
5. ____ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
6. ____ Current Certified Enlisted Record Brief (ERB).
7. ____ Individual Training Record (ITR) from Digital Training Management System (DTMS) showing latest ACFT and height/weight data. *Height and weight must be done three months prior to submitting an application.
8. ____ Copy of last five years of NCOERs. If newly promoted E5, letters of recommendation are encouraged but not required.
9. ____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
10. ____ Memorandum of explanation for missing documentation (if applicable).
11. ____ Letters of recommendation. It is optional for applicants to submit any Letters of Recommendation for the position.