

VERMONT ARMY NATIONAL GUARD AGR VACANCY

Announcement Number:	MVA-AR-24-40 *** ONE-TIME OCCASIONAL TOUR (OTOT) ***
Position Title:	Assistant Professor of Military Science (APMS)
Date of Announcement:	25 July 2024
Closing Date:	23 August 2024
Duty Location & Unit:	Joint Force Headquarters – Vermont (W8BFAA) With duty at the University of Vermont (UVM), Burlington, VT 05405
Grade:	MAJ/O4
Period of Tour:	3-Year One-Time Occasional Tour (OTOT). ***Will not be entitled to accession into the Career AGR Program upon completion of OTOT***
Selecting Official:	COL Matthew M. Brown, matthew.m.brown3.mil@army.mil ; 802-338-3122
Human Resources Office Point of Contact:	SGT Alexis Nadeau, alexis.s.nadeau.mil@army.mil , 802-338-3143
Area of Consideration:	All current members of the Vermont Army National Guard and those eligible to become members who meet the eligibility requirements listed below. Must hold the rank/grade of CPT(P)/O3 thru MAJ/O4. Applicants with rank/grade of CPT/O3 must meet the minimum TIG for MAJ and have already successfully completed a company command.
PCS Authorized:	Yes (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- To qualify for initial entry, applicants must meet initial eligibility requirements IAW NGR 600-5 and AR 135-18, Table 2-1.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will require a passing ACFT within 6 months prior to their packet submission.
- Selecting Official will ensure applicants are screened for height/weight prior to the interview board and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 046/2023 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score), and Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.
- Soldiers must successfully complete a physical IAW Chapter 3, AR 40-501. Soldiers must be confirmed worldwide deployable (to include austere environments) with no limitations on duty. Applicants must not be MRC3 or MRC4 or on a temporary profile, with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicant must be eligible for a “SECRET” Security clearance. If the investigation is unfavorable, immediate action will be taken to terminate the individual’s OTOT AGR tour.
- Applicants must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for OTOT tours.**
- The anticipated start date is **1 October 2024**.

Duties and Responsibilities:

- The primary purpose of this position is recruiting, training and commissioning the future leadership of the ARNG. Responsible to the State Recruiting and Retention Commander for counseling, mentoring and recruiting cadets from the VTARNG units into ROTC, and for recruiting Officer accessions from ROTC into the ARNG.
- Responsible for marketing the Army National Guard and producing quality Commissioned Officers in the quantity and academic disciplines necessary to meet the ARNG Requirements.
- Required to teach inter-functionality with emphasis on Military leadership, management, and decision-making processes. Uses latest models and techniques from educational research in learning theory to instruct in functional areas of the ROTC system. This involves Army leadership, personal development, officership, tactics and techniques, and Army values and ethics.

- Oversees preparation of cadets for success at the Cadet Summer Training (CST) and the Basic Officer Leader Course (BOLC 2 & 3). Provides interdisciplinary support to educate cadets in understanding social, economic, cultural, and political changes, and national and international impacts and consequences of decisions and actions. Implements current, new and emerging educational technologies and their application into the curriculum.
- Part of the VTARNG G1 team that communicates, coordinates and assists with all G1 programs that includes Family Programs, Deputy State Surgeon, Human Resource Office, Recruiting and Retention, Military Funeral Honors, and Resilience, Risk Reduction, and Suicide Prevention Team.
- Be prepared to support US Army Cadet Command (USACC) Cadet Summer Training at Fort Knox, Kentucky for up to 60 days during summer break. Duties at CST could include staff positions, platoon mentor/OC-T, or instructor positions. Travel lodging and DTS is covered by USACC.
- Will serve as Operations Officer (S3) for UVM ROTC Cadre. Duties include training management, resource coordination through (RFMSS), operations planning, and mentoring cadet S3 personnel.
- Will serve as the VTNG Liaison for training, leader development opportunities, and logistics support of the UVM ROTC program.
- Be prepared to conduct duties outside of traditional work week. Duties include weekly course instruction on Wednesdays from 1600-2000hrs on UVM campus during each semester. May conduct quarterly overnight field training exercises. May require conducting physical training with cadets three times a week starting at 0600 on the UVM Campus. BPT serve as the Ranger Challenge OIC with additional duties and coaching competitions once a semester at 2nd BDE USACC HQs located in Fort Dix, NJ. Be prepared to conduct additional course instruction or PT events at satellite campuses (currently Middlebury, Saint Michaels)
- Conducts field and classroom periods of instruction in accordance with appropriate military and civilian rules, regulations and other pertinent publications appropriate to subject matter being taught. Determines student's proficiency and modifies programs of instruction tailored to each individual's training needs. In preparation for instruction, research reference materials and prepares sequential scenarios and lesson plans to ensure that subject areas and procedures are incorporated which require performance in areas where student deficiencies were found. Demonstrates techniques to trainee instructors and evaluates the performance of lower-level instructors.
- Develops coursework and criteria, formulation of tasks and projects, and assessing program effectiveness based on a metric level. Plans, delivers and develops numerous unique courses relating to commanders, company grade officers, mid-level non-commissioned officers, junior officers and others. Ensures effective utilization of computer-based technology to support and enhance instruction, communication, reporting and analysis. Plans and conducts orientation programs and seminars. Interacts with Cadet Command to gather information for inclusion in course content.
- Provides assessment instruments for monitoring course material and provides feedback to functional managers. Interacts with Cadet Command to gather information for inclusion in course content. Provides assessment instruments for monitoring course material and provides feedback to functional managers.
- Attends meetings and conferences to present clear, concise oral presentations that address the designated issues. Considers the composition of the audience, knowledge level and desired outcome when composing materials for briefings. Interacts with personnel in higher headquarters, government and educational offices, effectively representing the organization and providing up-to-date information on professional development issues.
- Encourage cadet participation in the Simultaneous Membership Program and will work with cadets to locate positions.
- Refer qualified potential candidates for enrollment in Officer Candidate School (OCS) when precluded from enrolling in ROTC.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Must possess a valid state driver's license and must be able to operate military vehicles, and equipment within the unit of assignment.
- Have basic computer skills and knowledge of Microsoft Office applications.
- Officers filling the APMS position are not eligible to participate in Command Leadership and Staff Assignment Program.

Note 1: Applicants applying for this position require State and Federal Level Suitability Screening (formerly known as POSTA). After Federal Level Checks have been returned with favorable results, applicants can be transferred into the position. Officers will be counseled and will remain in a temporary status until Federal Level Screening results have been returned favorably. The selected Officer must remain in good standing. If NGB level results return with unfavorable results or results not divulged by the selectee, they will not remain in the selected position. HRO will be notified and COAs will be determined.

Note 2: The desired traits for an APMS include experience in counseling, coaching, mentoring, recruiting, and teaching skills. Documentation of professional training and experience is required in nomination packet.

Note 3: IAW PPOM 24-007, The Adjutant General (TAG) is the nominating official. The President of the University of Vermont (UVM) is the approval/disapproval authority for all APMS nominations.

Instructions for Applying:

- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist.
- Applications without all required supporting documents will not be considered. Applications received after the closing date will not be considered.
- **ONLY emailed applications will be accepted. Email Application as one PDF Document to ng.vt.vtarng.list.hro-army-agr@army.mil**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (Last, First): _____ **Rank:** _____ **SSN:** _____

Contact Phone #: _____ **Email:** _____

Mailing Address: _____

Current Status: : (Check one)

M-DAY / FTNGD-OS (ADOS) / AGR / TECH / AC / USAR

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each applicable line.)

1. _____ NGB Form 34-3 dated Nov 2013 (20131111)(MUST be completed with signature.)
Hyperlink: <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/>
2. _____ Photo copy of Driver's License.
3. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
4. _____ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
5. _____ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
6. _____ Current Certified Officer Record Brief (ORB) validated within 90 Days.
7. _____ Last four record Army Combat Fitness Tests (ACFT), DA Form 705 and DA Form 5500/5501 (Bodyfat Content Worksheet), if needed.
8. _____ Copy of last four OERS.
9. _____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
10. _____ Memorandum of explanation for missing documentation (if applicable).
11. _____ Certified copies of all college undergraduate, graduate, and post- graduate transcriptions.
12. _____ Biographical Summary Format IAW NGR 600-100, Appendix I.
13. _____ Letter of recommendation from Commander.