

VERMONT ARMY NATIONAL GUARD ARMY AGR VACANCY

Announcement Number:	MVA-AR-24-30
Position Title:	Assistant S3 Officer / 11A
Date of Announcement:	03 May 2024
Closing Date:	03 June 2024
Duty Location & Unit:	HHC 86 TH IBCT (MTN) 90 Ethan Allen Road, Jericho, VT 05465
Grade, MOS & Para/line, Pos:	CPT/O3 11A 101/02 02987051
Period of Tour:	Initial Tour is 3 years. Subsequent tours are subject to recommendation by the Senior Leadership pursuant to NGR 600-5
Selecting Official:	COL Leonard J. Poirier, leonard.j.poirier.mil @army.mil, (802) 338-3130
Human Resources Office Point of Contact and Phone/email:	CPL Alexis Nadeau (802) 338-3143, alexis.s.nadeau.mil@army.mil
Area of Consideration:	All Members of The Vermont Army National Guard and all those eligible to become members. (Applicants must currently hold the rank of 1LT(P) through CPT. Must be in the branch of IN or AR.
PCS Authorized:	Yes (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- Applicants must have a current PHA and must not be MRC3 or MRC4 or on a temporary profile with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicants for this position must be Worldwide Deployable.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), applicants will require a passing ACFT within 6 months prior to their packet submission.
- Selecting Official will ensure applicants are screened for height/weight prior to the interview board and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 046/2023 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score) will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.
- The start date of this position will be determined by the needs of the organization.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Duties and Responsibilities:

- The primary purpose of this position is to serve as Assistant S3 Officer for Headquarters 86TH IBCT (MTN).
- Assists in formulating, overseeing, and evaluating the overall training programs of the command.
- Assists in developments of yearly and longer training plans. Issues to subordinate units such instruction and procedures needed to conduct training activities to meet the requirements of the Department of the Army, National Guard Bureau, Major Army Headquarters and/or higher headquarters. Establishes and conducts training evaluation programs for subordinate units. Reviews training plans and schedules of subordinate units. Provides guidance and assistance to commands or other training personnel pertaining to scheduling and conduction of training.
- Schedules and coordinates the use of training sites and facilities. Arranges for equipment and supplies needed for training activities. Procures, or directs the procurement of training aids, manuals, or other instructional materials. Maintains liaison with personnel at state operated or regular Army operated training sites. Prepares plans and reports pertaining to readiness and mobilization. Receives unit status reports and consolidates into brigade reports. Provides guidance and assistance in the preparation of readiness reports. Monitors material readiness reports to determine status of equipment.
- Prepares requests for training areas, vehicles, equipment, ranges and other items required to support scheduled training as required.

- Attends all unit training assemblies, additional training assemblies and AT periods. Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness related activities. Must be willing to attend all required schools, courses, and events that support unit activities.
- Serves as the staff Digital Master Gunner, Training Aids Devices and Simulations (TASS) officer for the IBCT, primary USR oversight and management for the IBCT.
- Assists in the development, review, and publishing of WARNORDs, OPORDs, and FRAGORDs for the IBCT staff.
- Maintains IBCT roster manager, OCONUS tracker, orders production schedule for the IBCT staff.
- Performs other duties as assigned.

Other Requirements:

- Applicants must currently hold the rank of 1LT(P) through CPT.
- Applicants must be IN or AR branch qualified to apply for this position.
- Selected applicant must attend Digital Master Gunner Course within 12 months of AGR start date.
- Selected applicant must attend NET USR course within 12 months of AGR start date.
- Selected applicant must attend S7 simulations officer course within 12 months of AGR start date.
- Must possess a valid state driver's license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment.
- Applicants who are flagged for any reason will not be considered for this position.

Instructions for Applying:

- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist.
- Applications without all required supporting documents will not be considered. Applications received after the closing date will not be considered.
- **Only emailed applications will be accepted. Email application as a single PDF File to ng.vt.vtarng.list.hro-army-agr@army.mil**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (Last, First): _____ Rank: _____ SSN: _____

Contact Phone #: _____ Email: _____

Mailing Address: _____

Current Status: M-DAY / FTNGD-OS (ADOS) / AGR / TECH / ~~AC~~ / ~~USAR~~ (CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature) (Not applicable to current VTARNG AGRs). Hyperlink: <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/>
2. _____ Letter of Interest(Current VTARNG AGR's Only).
3. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
4. _____ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
5. _____ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
6. _____ Current Officer Record Brief (ORB).
7. _____ Individual Training Record (ITR) from Digital Training Management System (DTMS) showing latest ACFT and height/weight data.
8. _____ Copy of last five OERs.
9. _____ Memorandum from full time chain of command acknowledging your application. (On-Board AGRs Only)
10. _____ Memorandum of explanation for missing documentation (if applicable).
11. _____ Letters of recommendation. It is optional and highly recommended for applicants to submit any Letters of Recommendation for the position.
12. _____ Photocopy of Driver's License. (Not applicable to current VTARNG AGRs)