

## VERMONT AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

<b>Announcement Number(s):</b>	MVA AF 24-19
<b>Position Title:</b>	Aircraft Ordnance System Mechanic Supervisor
<b>Date of Announcement:</b>	5 June 2024
<b>Closing Date:</b>	14 June 2024
<b>Duty Location &amp; Unit:</b>	158 <sup>th</sup> Aircraft Maintenance Squadron, Vermont Air National Guard, South Burlington, VT 05403
<b>Rank, Grade, AFSC:</b>	SMSGt/E8; 2W191
<b>Period of Tour:</b>	<b>Initial Tour three years</b>
<b>Selecting Official:</b>	Lt Col Micheal Keys; 802-660-8093; <a href="mailto:michael.keys.11@us.af.mil">michael.keys.11@us.af.mil</a>
<b>Human Resources Office Point of Contact and Address:</b>	Ms. Louise Acker; <a href="mailto:louise.s.acker.civ@army.mil">louise.s.acker.civ@army.mil</a> ; SMSgt Sara Lemay; <a href="mailto:sara.j.lemay.mil@army.mil">sara.j.lemay.mil@army.mil</a> 789 Vermont National Guard Rd Green Mountain Armory Colchester, Vermont 05446-3099
<b>Area of Consideration:</b>	On board "Non-Fenced" Permanent AGR Within the Vermont Air National Guard Only. <b>This is Also Being Advertised as a Technician Announcement VT-12433174-AF-24-35</b>
<b>PCS Authorized:</b>	YES

### Minimum Requirements:

- Individual selected will be ordered to Active Guard/Reserve (AGR) duty under the provisions of Title 32 USC 328 & 502 (f). As a condition of employment, individual selected agrees to participate with their unit of assignment during all unit training assemblies and periods of Consolidated Annual Training.
- Officer Applicants must be able to complete 20 years of Active Duty prior to mandatory separation date (MSD).
- All conditions of ANGI 36-101 will be complied with.
- UMD position must be vacant prior to assignment to the advertised position.
- IAW ANGI 36-101 para 5.10. AGR applicants should be able to attain 20 years TAFMS in the AGR program. Individuals selected for an AGR tours that cannot attain 20 years TAFMS prior to reaching mandatory separation date, must complete the Statement of Understanding and have the TAG waiver approved.
- IAW ANGI 36-101 para 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
- The process of applying and being nominated does not constitute final selection for nor guarantee this position.
- Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by designated representative.
- Applicant must have a current passing PT Test to be eligible to apply.
- A current favorable adjudicated personnel security clearance is required prior to being appointed into the AGR program.
- Applicant must be cleared medically prior to being appointed into the AGR program.

### Other Pertinent Data:

- Applicants will be assigned to the following UMD position number # 01131350, Rank/Military Grade: SMSGt/E8; AFSC 2W191.
- Applicants must be a current enlisted rank of MSGt/E7 or above to be eligible to apply.
- Any AFSC is eligible to apply.
- For award of AFSC 2W191, qualification in and possession of AFSC 2W171. Also, experience managing and controlling functions such as loading and unloading munitions, or maintaining, repairing, and modifying munitions launch, release, suspension, or aircraft gun systems.is mandatory.
- Completion of the Advanced Aircraft Armament Systems course J3AZR2W191 0A1A, PDS Code 08E (effective 31 March 2013) is also mandatory for AFSC 2W191.
- The following is required to retrain into the following AFSC to possess the 2W191 AFSC requirement:

- AFSC 2W1X1= min aptitude score of 60 in MECH OR 45 in ELEC min physical profile of P3 U3 L3 H1 E3 and S1 is required (Please attach to application under Other Documents for qualification if not already AFSC qualified)., must be worldwide eligible IAW AFI 36-101 and able to lift 60 lbs. Must not have chronic mental health conditions.
- Normal depth perception as defined in AFI 48-123, Medical Examinations and Standards. required (Please attach to application under Other Documents for qualification if not already AFSC qualified).
  - Normal color vision as defined in AFI 48-123. (Please attach to application under Other Documents for qualification if not already AFSC qualified).
  - No fear working around nuclear weapons or components, nor have an identifiable negative opinion of the role of nuclear weapons within our nation's strategic deterrent mission.
  - Retraining into the 2W1XX career field within the Air Force (Active, Reserves and Air National Guard) is restricted to the grades of E-7 and below with less than 15 years of total federal military service.
  - Must maintain eligibility to deploy and mobilize worldwide. Of the three assignment limitation codes, C-1, C-2, and C-3, those coded C-1, or C-2 with approved waivers for PCS/Deployment are acceptable provided they can perform the core tasks the core tasks of AFSC 2W1X1.
  - For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.
  - Specialty requires routine access to Tier 3 (T3) information, systems, or similar classified environments. For award and retention of AFSCs 2W1XX, completion of a current T3 Investigation required IAW DoDM 5200.02, AFMAN 16-1405, Air Force Personnel Security Program, is mandatory.
  - If applicant does not currently possess the 2W1X1 they will be required to attain the 2W131 AFSC within 12 months of appointment. The following statement will be included in the remarks section of the AF Form 2096 *Classification/On-The-Job Training Action*: —"I acknowledge that I will attend the first available course that would qualify me in the new AFSC. I will complete the course successfully and progress in training to a skill-level compatible with my UMD assignment. Failure to do so will result in the termination of my AGR tour." The AF Form 2096 **or approved waiver must be accomplished before the orders are published.** IAW ANGI36-101, Chapter 5.
  - **\*\*Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.**
  - **Please refer to current AFECD** for any other qualifications, duties and responsibilities.
  - Must possess a valid state driver's license to operate government motor vehicles (GMV).
  - Incumbent may be subject to uncommon tours, rotational shift assignments and overtime duty.
  - Mandatory knowledge, education and experience requirements of DAFI 36-2110 must be met.

#### **Duties and Responsibilities:**

- This position is located in at the Vermont Air National Guard Fighter Wing, Aircraft Maintenance Group, Aircraft Maintenance Squadron, Weapons Element (Flight Line). The purpose of this position is to supervise workers, either directly or through one or more subordinate leaders, in accomplishing the operations of a distinct organizational unit and to perform associated non-supervisory work. The occupation and non-supervisory grade level which best reflects the nature of the overall work operations supervised is Aircraft Ordnance Systems Mechanic, WG-6652-11.
- **Planning.** Plans weekly or monthly work schedules and sequence of operations. Establishes deadlines and priorities based on established general schedules, methods and policies. Determines skills, materials and equipment required to do the work and participates in the initial planning of current and future work schedules and development of budget requests. Provides workload data, estimates, information on staffing needs, and recommendations for the scheduling of projected work.
- **Work Direction.** Assigns tasks to be performed. Explains work requirements, methods, and procedures. Instructs subordinates on new procedures or methods and provides assistance on difficult or new problem areas. Reviews work in progress or on completion. Makes adjustments as necessary to effectively and economically accomplish the work. Notes and investigates work related problems and independently implements corrective actions which can be taken without affecting work operations controlled by other supervisors. Assures that equipment and materiel is available when needed. Coordinates work with other units.

- Administration. Recommends and participates in the selection of personnel to fill vacancies. Schedules and approves leave of subordinates. Sets performance requirements and makes formal and informal performance appraisals. Determines training needs of subordinates and arranges for its accomplishment. Counsels employees on problems. Adjusts informal complaints through discussions with employees and union representatives. Takes informal corrective action on conduct or performance problems. Initiates proposals for disciplinary action where needed. Works to achieve the objectives of Government-wide programs and policies, e.g. equal employment opportunity and labor management relations. Promotes the participation of subordinates in programs such as the suggestion program, cost reduction program, etc. Ensures that regulations governing safety and housekeeping are observed. Maintains production reports and records. Periodically reviews position descriptions of subordinates for currency and accuracy. Initiates the detailing of subordinates to positions other than their own. Initiates or participates in review and improvement of work methods and the structuring of positions to eliminate unnecessary positions and achieve optimum content in those remaining.
- Performs the non-supervisory work of the function as needed.
- Implements safety regulatory requirements. Ensures that subordinates wear appropriate safety equipment and follow pertinent safety precautions.
- Prepares for and participates in various types of readiness evaluations, inspections, mobilization and command support exercises. May be required to perform such additional duties as structural fire fighting, aircraft fire/crash/rescue duty, security guard, snow removal, munitions loading and handling, heavy equipment operation, maintenance of facilities and equipment, or to serve as a team member on boards to cope with natural disasters or civil emergencies.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**
- Competencies: Human Capital Management, Problem Solving, Flexibility, Leadership

#### **Instructions for Applying:**

Interested applicants will submit required documents with the attached AGR Application Checklist via TEAMS (VTNG HRO (Customer)) - [Air AGR Manager Home Page link \(Home Page\)](#).

- Applications without all required supporting documents as stated on the checklist will not be considered.
- Applications submitted after 2359L of the closing date will not be accepted/considered.
- Hard copy applications hand-carried or sent via US Postal Service, Federal Express, UPS are not authorized and **will not** be accepted.
- **If having difficulty with submitting application via TEAMS please contact [sara.j.lemay.mil@army.mil](mailto:sara.j.lemay.mil@army.mil)**

**Submit Applications as one single PDF (with attached checklist) through Microsoft Teams, ([Home Page](#)) if you do not have access please request access to [sara.j.lemay.mil@army.mil](mailto:sara.j.lemay.mil@army.mil) or [louise.s.acker.civ@army.mil](mailto:louise.s.acker.civ@army.mil)**

<p><b>Equal Employment Opportunity:</b> The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the “Human Goals” of the Department of Defense.</p>
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## TITLE 32 AGR APPLICATION CHECKLIST

**\*\*\*INCOMPLETE APPLICATION PACKAGES WILL NOT BE CONSIDERED  
AND WILL BE RETURNED WITHOUT ACTION\*\***

NAME (last, first): \_\_\_\_\_ Rank: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Current Status: DSG / FTNG-ADOS / AD / Perm AGR / Perm TECH / LWOP TECH  
**(CIRCLE ONE)**

PACKET SEQUENCE AND DOCUMENT (1,2,3,4,5,7 are required; 6 is not): (Initial each line) (Redact all SSN)

1. \_\_\_\_\_ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature digital or wet)
2. \_\_\_\_\_ Personal Resume
3. \_\_\_\_\_ Fitness Tracker Report w/ a passing score in a current status from myFSS
4. \_\_\_\_\_ Record Review/Update (vMPF)
5. \_\_\_\_\_ Point Credit Summary Inquiry (PCARS) (Be sure to click on view all & print) (ensure report states accrued through R&R date on last page of point summary, otherwise application will not be accepted)
6. \_\_\_\_\_ Letter of Recommendation(s) (If Applicable) (Not required)
7. \_\_\_\_\_ Other supporting documentation that is required for eligibility (i.e Voluntary Demotion Memo if applying for a vacancy that's lower than your current rank/grade, test scores/PULHES/certifications/courses not listed on the record review, etc. ) (If Applicable)

**\*FORMS REQUIRING SIGNATURE MUST BE SIGNED OR PACKAGE WILL BE FOUND INCOMPLETE (NGB 34-1).**

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**INSTRUCTIONS FOR APPLYING**

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- Applications without all required supporting documents will not be considered.
- Applications submitted after 2359L of the closing date will not be accepted/considered.
- Hard copy applications hand-carried or sent via US Postal Service, Federal Express, UPS are not authorized and **will not** be accepted.
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