VERMONT AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

Announcement Number(s):	MVA AF 24-18
Position Title:	Cyber Defense Operations Senior Enlisted Leader
Date of Announcement:	1 June 2024
Closing Date:	1 July 2024
Duty Location & Unit:	229th Cyber Operations Squadron, Vermont Air National Guard, South Burlington, VT 05403
Rank, Grade, AFSC:	CMSgt/E9; 1D700
Period of Tour:	**Initial Tour three years**
Selecting Official:	Lt Col Eric Ross; 802-485-1984; eric.ross.4@us.af.mil
Human Resources Office Point of Contact and Address:	Ms. Louise Acker; louise.s.acker.civ@army.mil; SMSgt Sara Lemay; sara.j.lemay.mil@army.mil 789 Vermont National Guard Rd Green Mountain Armory Colchester, Vermont 05446-3099
Area of Consideration:	On board "Non-Fenced" Permanent AGR Within the Vermont Air National Guard Only.
PCS Authorized:	YES

Minimum Requirements:
- Individual selected will be ordered to Active Guard/Reserve (AGR) duty under the provisions of Title 32 USC 328 & 502 (f). As a condition of employment, individual selected agrees to participate with their unit of assignment during all unit training assemblies and periods of Consolidated Annual Training.
- Officer Applicants must be able to complete 20 years of Active Duty prior to mandatory separation date (MSD).
- All conditions of ANGI 36-101 will be complied with.
- UMD position must be vacant prior to assignment to the advertised position.
- IAW ANGI 36-101 para 5.10. AGR applicants should be able to attain 20 years TAFMS in the AGR program. Individuals selected for an AGR tours that cannot attain 20 years TAFMS prior to reaching mandatory separation date, must complete the Statement of Understanding and have the TAG waiver approved.
- IAW ANGI 36-101 para 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
- The process of applying and being nominated does not constitute final selection for nor guarantee this position.
- Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by designated representative.
- Applicant must have a current passing PT Test to be eligible to apply.
- A current favorable adjudicated personnel security clearance is required prior to being appointed into the AGR program.
- Applicant must be cleared medically prior to being appointed into the AGR program.

Other Pertinent Data:
- Applicants will be assigned to the following UMD position number # 0845792, Rank/Military Grade: CMSgt/E9; AFSC 1D700.
- Applicants must be a current SMSgt/E8 or CMSgt/E9 to be eligible to apply.
- Any AFSC is eligible to apply.
- For award of AFSC 1D791, qualification in and possession of AFSC 1D77X/X and experience managing and directing cyber defense activities is mandatory.
- The following is required to retrain into the following AFSC to possess the 1D791 AFSC requirement:

  AFSC 1D7X1= min aptitude score of 45 in MECH AND 60 in ELEC min physical profile of P3 U3 L3 H2 E3 and S2 is required (Please attach to application under Other Documents for qualification if not already AFSC qualified)., must be worldwide eligible IAW AFI 36-101 and able to lift 40 lbs. Prior qualification of attaining and maintaining an

Information Assurance Technical Level II or Information Assurance Manager Level I cybersecurity certification IAW DAFMAN 17-1303, Cybersecurity Workforce Improvement Program for retraining can waive minimum ASVAB requirements.

- If applicant does not currently possess the 1D7X1 they will be required to attain the 1D731 AFSC within 12 months of appointment. The following statement will be included in the remarks section of the AF Form 2096 *Classification/On-The-Job Training Action*: ―"I acknowledge that I will attend the first available course that would qualify me in the new AFSC. I will complete the course successfully and progress in training to a skill-level compatible with my UMD assignment. Failure to do so will result in the termination of my AGR tour." The AF Form 2096 **or approved waiver** must be accomplished before the orders are published. IAW ANGI36-101, Chapter 5.
- **Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade
- This position requires routine access to classified information, systems, missions, and environments to include but not limited to Sensitive Compartmented Information Facilities (SCIF), Airborne platforms, Agile Combat Employment, Nuclear Command Control & Communications (NC3), and a multitude of emerging mission requirements in a highly contested domain IAW DoDM 5200.01-DAFMAN 16-1405.
- Must maintain & sustain highest security clearance level received up to Top Secret (Tier 5) or based on current position requirements.
- **Please refer to current AFECD** for any other qualifications, duties and responsibilities.
- Must possess a valid state driver's license to operate government motor vehicles (GMV).
- Incumbent may be subject to uncommon tours, rotational shift assignments and overtime duty.
- Mandatory knowledge, education and experience requirements of DAFI 36-2110 must be met.

Duties and Responsibilities:
- This position is located at the 229th Cyberspace Operations Squadron of the Vermont Air National Guard, located at the 158th Fighter Wing in South Burlington, VT with regular commuting to Norwich University Campus, Northfield, VT. The purpose of this position is manages and performs Defensive Cyber Operations (DCO) and cyber functions (DoDIN operations) in garrison and in deployed environments. Surveys, secures, protects, defends, preserves, designs, builds, operates, and extends data, networks, netcentric capabilities, and other designated systems.
- Manages Conducts Defensive Cyber Operations (DCO) and associated support activities to defend DoD and other friendly cyberspace. DCO includes passive and active cyber defense operations to preserve the ability to utilize friendly cyber capabilities and protect data, networks, net-centric capabilities, and other designated systems as well as passive defense measures intended to maintain and operate the DoDIN and other networks such as configuration control, patching and firewall operations. Support activities includes but not limited to maintenance of cyber weapons systems, functional mission analysis, mission mapping, tool development, stan-eval, mission planning and data analysis. [DCWF Code - 511, 521, 531, 541]
- Plans and organizes cyber support activities. Plans and supervises system installation and evaluates facilities layout and performance standards. Designs and develops organizational structures and determines equipment, training, and supplies required for systems implementation and support. Interacts with customers to promote customer satisfaction. Establishes tactics, techniques, and procedures. Evaluates operational readiness of communications equipment, network devices, sensors, intrusion detection, and related support equipment.
- Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support, plans, implementation, and resource management. Implements and interprets policies, directives, and procedures.
- Establishes training requirements and programs to meet local knowledge and certification requirements and to enhance professional awareness of technology.
- Directs maintenance activities. Directs personnel employed in siting, deploying, inspecting, adjusting, removing, replacing, repairing, operating, and defending communications systems and related equipment. Prepares and analyzes reports encompassing siting, deploying, maintaining, installing, repairing, and removing communications systems and related equipment. Coordinates activities and resolves common problems. Directs overhaul and repair of

communications systems and related equipment. Establishes local maintenance procedures and policies. Ensures work standards are maintained. Determines extent and economy of repair, including disposition of malfunctioning equipment.

- Inspects and evaluates maintenance activities for compliance with directives. Evaluates, rates, and prepares reports. Recommends and implements corrective action for improved methods and procedures. Evaluates effectiveness of equipment usage, systems performance, customer service, supplies, system scheduling, processing, and maintenance.
- Plans, programs, and develops budget inputs to ensure resource availability for operational and training requirements.
- Manages plans, implementation, and development functions. Helps functional users define requirements. Recommends automated methods to enhance resource use. Supervises functional user requirements translation into automated systems capabilities. Organizes teams that use methodologies to meet mission requirements. Supervises test and evaluation efforts to determine performance. Organizes and participates in mission implementation and conversion. Ensures continued interface between functional users, and programming and operations personnel for implemented systems. Ensures compliance with standards for systems documentation.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**
- Competencies: Decision Making, Human Capital Management, Knowledge Management, Leadership

Instructions for Applying:

Interested applicants will submit required documents with the attached AGR Application Checklist via TEAMS (VTNG HRO (Customer)) - Air AGR Manager Home Page link (Home Page).

- Applications without all required supporting documents as stated on the checklist will not be considered.
- Applications submitted after 2359L of the closing date will not be accepted/considered.
- Hard copy applications hand-carried or sent via US Postal Service, Federal Express, UPS are not authorized and **will not** be accepted.
- **If having difficulty with submitting application via TEAMS please contact sara.j.lemay.mil@army.mil**

Submit Applications as one single PDF (with attached checklist) through Microsoft Teams, (Home Page) if you do not have access please request access to sara.j.lemay.mil@army.mil or louise.s.acker.civ@army.mil

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST
****INCOMPLETE APPLICATION PACKAGES WILL NOT BE CONSIDERED AND WILL BE RETURNED WITHOUT ACTION**

NAME (last, first):_____   **Rank:** _____

Contact Phone #: _____   **Email:** _____

Current Status: DSG / FTNG-ADOS / AD / Perm AGR / Perm TECH / LWOP TECH
(CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT (1,2,3,4,5,7 are required; 6 is not): (Initial each line) (Redact all SSN)

1. _____**NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature digital or wet)**

2. _____ **Personal Resume**

3. _____**Fitness Tracker Report w/ a passing score in a current status from myFSS**

4._____ **Record Review/Update (vMPF)**

5._____ **Point Credit Summary Inquiry (PCARS) (Be sure to click on view all & print) (ensure report states accrued through R&R date on last page of point summary, otherwise application will not be accepted)**

6. _____Letter of Recommendation(s) (If Applicable) (Not required)

7. _____ **Other supporting documentation that is required for eligibility** (i.e Voluntary Demotion Memo if applying for a vacancy that's lower than your current rank/grade, test scores/PULHES/certifications/courses not listed on the record review, etc.) (If Applicable)

*FORMS REQUIRING SIGNATURE MUST BE SIGNED OR PACKAGE WILL BE FOUND INCOMPLETE (NGB 34-1).

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- Applications without all required supporting documents will not be considered.
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