

VERMONT AIR NATIONAL GUARD AGR VACANCY ANNOUNCEMENT

Announcement Number(s):	MVA AF 23-62
Position Title:	Airplane Instructor Pilot
Date of Announcement:	22 November 2023
Closing Date:	30 November 2023
Duty Location & Unit:	158 th Operations Support Squadron, Vermont Air National Guard, South Burlington, VT 05403
Rank, Grade, AFSC:	Maj/O4; 11F3N
Period of Tour:	One Time Occasional Tour (OTOT) NTE 24 months
Selecting Official:	Lt Col Trevor Callens; 802-660-5213; trevor.callens.1@us.af.mil
Human Resources Office Point of Contact and Address:	Ms. Louise Acker; louise.s.acker.civ@army.mil ; SMSgt Sara Lemay; sara.j.lemay.mil@army.mil 789 Vermont National Guard Rd Green Mountain Armory Colchester, Vermont 05446-3099
Area of Consideration:	All Members Within the Vermont Air National Guard Only.
PCS Authorized:	YES

Minimum Requirements:

- Individual selected will be ordered to Active Guard/Reserve (AGR) duty under the provisions of Title 32 USC 328 & 502 (f). As a condition of employment, individual selected agrees to participate with their unit of assignment during all unit training assemblies and periods of Consolidated Annual Training.
- Officer Applicants must be able to complete 20 years of Active Duty prior to mandatory separation date (MSD).
- All conditions of ANGI 36-101 will be complied with.
- UMD position must be vacant prior to assignment to the advertised position.
- IAW ANGI 36-101 para 5.10. AGR applicants should be able to attain 20 years TAFMS in the AGR program. Individuals selected for an AGR tours that cannot attain 20 years TAFMS prior to reaching mandatory separation date, must complete the Statement of Understanding and have the TAG waiver approved.
- IAW ANGI 36-101 para 5.7, an individual must not have been previously separated for cause from active duty or previous Reserve Component AGR tour.
- The process of applying and being nominated does not constitute final selection for nor guarantee this position.
- Applicants are strongly advised not to make arrangements to move or change jobs until notified of final selection by designated representative.
- Applicant must have a current passing PT Test to be eligible to apply.
- A current favorable adjudicated personnel security clearance is required prior to being appointed into the AGR program.
- Applicant must be cleared medically prior to being appointed into the AGR program.

Other Pertinent Data:

- This is an OTOT not to exceed 24 months.
- Any commissioned officer currently qualified as an Instructor Pilot (11F3N) is eligible to apply.
- **Selection for the position at a higher grade does not automatically constitute the immediate availability of an AGR control grade required for promotion to the higher grade.
- Please refer to current AFOCD for any other duties and responsibilities.
- Must possess a valid state driver's license to operate government motor vehicles (GMV).
- Incumbent may be subject to uncommon tours, rotational shift assignments and overtime duty.
- Mandatory knowledge, education and experience requirements of DAFI 36-2110 must be met.
- Start date TBD, dependent on availability of resource.

Duties and Responsibilities:

- This position is located in the 158th Operations Support Squadron of the Vermont Air National Guard. The primary purpose of the position is to provide ground and flight instruction in high performance, military fighter aircraft. In addition to flying training responsibilities, flight instructors perform assignments related to the operational readiness of their unit and administrative tasks in support of the Operations Group program.
- Administers combat flight training to military aircrews. Instructs and evaluates pilots through a broad training spectrum, in addition to performing pilot duties, which may include, but is not limited to:
 - a. Initial Qualification Training (IQT): Training to qualify the aircrew in basic aircraft flying duties without specific regard to a unit operational mission. It is the minimum training requirement for Basic Aircraft Qualification (BAQ). Elements of instruction include: Basic and Advanced Handling Characteristics (throughout the full spectrum of the flight envelope), Aerobatics, Instrument Flight, Formation (close and tactical), Instrument and Visual Traffic Patterns, Airborne Emergency Procedures and Patterns.
 - b. Mission Qualification Training (MQT): Training required to achieve a basic level of competence in the unit's primary tasked missions. This training is a prerequisite for Basic Mission Capable (BMC) and Combat Mission Ready (CMR) status. Elements of instruction include (but are not limited to): Basic Fighter Maneuvers (BFM), Aerial Combat Maneuvers (ACM), Tactical Intercepts (TI), Aerial Refueling (AAR), Air Combat Tactics (ACT), Low Altitude Awareness Training (LAAT), Low Altitude Tactical Navigation (LATN), Low Altitude Air-Air Training (LOWAT), Basic Surface Attack (BSA), Surface Attack Tactics (SAT), and Close Air Support (CAS).
 - c. Continuation Training (CT): Training to maintain proficiency and improve aircrew capabilities to perform unit missions and aircrew proficiency sorties not flown in formal syllabus missions, tests, or evaluations. It is applicable to CMR and BMC aircrew. CT is directed by the units specific Readiness Aircrew Training (RAP) tasking which is received from the MAJCOM. CT is measured in number and types of sorties and events accomplished. All types of training mentioned in this section pertain to RAP tasking training.
 - d. Upgrade Training (UG): Training which is syllabus directed to qualify the aircrew in positions beyond that of the entry level of "wingman". Elements of "Upgrade Training" include: Night Vision Device (NVD) (certifications from wingman up to instructor), 2-Ship Flight Lead (2-FLUG), 4-Ship Flight Lead (4-FLUG), Instructor Pilot (IPUG), and Flight Examiner (SEFE). Upgrade Training may also include Functional Check Flight certification.
 - e. Special Capability Training: Training which is designed for specific missions and /or special equipment types. Elements of "Special Capability" instruction include (but are not limited to): Combat Search and Rescue (CSAR), Forward Air Control (Airborne) [FAC(A)], Instructor Pilot (IP), Killer Scout (KS), LANTIRN Low Altitude (CAT II), and Mission Commander (MCC). A glossary of mission/sortie and event definitions can be found in AFI 11-2 MDS – Volume 1.
- Assesses flight instructors, pilots and other aircrew members assigned, attached or newly acquired to the unit to determine flying background and proficiency in the Unit Equipped (UE) airplane. Plans, develops and presents comprehensive courses of instruction in both ground and flight training for pilots to achieve and maintain mission ready status. Performs as instructor, and/or flight examiner for ground training which consists of classroom academics and/or aircrew training device (ATD) (simulator) training. Performs as a flight instructor, and/or flight examiner evaluating and examining rated aircrew to assure training standards are met in these general areas: mission planning, preparation and briefing; ground operations, in-flight control, cockpit resource management and mission execution; mission debriefing and reconstruction accuracy. Determines progress and proficiency levels; provides re-qualification evaluations and directs/provides specialized remedial or additional training as necessary. Evaluates formal training directives, and develops course changes, new material, new training systems and methods.
- Projects unit training requirements and prepares required training records. Utilizes available training aids to instruct airplane aerodynamics, aircraft systems, emergency procedures, and specific crew duties. Ensures that all applicable directives, instructions, and technical orders applicable to the aircraft and mission are current and adhered to. Reviews, analyzes, and disseminates accident reports, flying safety publications, and special interest items. Determines additional aircrew training requirements to advance aircrew proficiency while maintaining the lowest possible accident rate.
- Maintains a thorough knowledge of airplane systems and procedures under normal, instrument, and emergency conditions to give timely and accurate instruction to aircrews in the air or on the ground. Flight training will be conducted in both day and night missions in visual and instrument conditions.
- Briefs and instructs preflight preparations including: intelligence briefings, mission planning, weather factors, mission objectives, and other agency coordination to ensure safe flight procedures and effective mission accomplishment. Conducts comprehensive debrief of mission (to include video tape review and digital flight debriefing media) to ensure that the desired learning objectives were achieved and training rules were followed. The incumbent monitors physical capability, mental attitudes and individual problems of aircrew that may adversely affect flying performance.
- Serves as the Air Commander's representative when performing duties as: Operations Supervisor (SUP), Supervisor of Flying (SOF), or Stand-by Duty Officer (SDO); and is responsible for the safe and efficient mission accomplishment of

- the unit through the use of an Operational Risk Management (ORM) program. The SUP/SOF has the authority to cancel flying activities, divert aircraft, dictate mission requirements, approve specific activities, coordinate for airport or airspace utilization with FAA, and direct emergency actions involving Unit Equipment (UE) airplanes.
- Incumbents of these positions are subject to rotation to perform administrative tasks in any of the following Air Operations program support functional areas:
 - a. Standardization/Evaluation: Plans, organizes, and directs the Standardization/ Evaluation function. Prepares and administers written ground examinations, emergency procedures evaluations and conducts flight evaluations for all subjects and duties relevant to aircraft operations to certify flying proficiency/new qualifications. Conducts scheduled and unscheduled evaluations of other flight examiners, flight instructors, and aircrews. Establishes performance standards for flying proficiency and competency in accordance with USAF, ANG, and command directives. Reviews flight publications and directives for accuracy and currency. Analyzes performance discrepancies and identifies trends, recommends corrective action to higher authorities.
 - b. Weapons and Tactics: Trains and evaluates proficiency and competency of aircrews in weapons and tactics. Works in conjunction with the Intelligence functional area to prepare for and conduct academic training in weapons and tactics, prepares scenarios utilizing improved tactics for aircrew upgrade and continuation training. Tests new tactics and weapons delivery procedures and makes refinements. Reviews, defines, and updates current threats and countermeasures. Briefs/instructs aircrews on existing or anticipated threat's and countermeasures. Responsible for the mission planning function and manages the System Support Representative (SSR).
 - c. Training: Designs and coordinates comprehensive training plans and scenarios to provide realistic technical aircrew training. Adopts and implements policy to ensure accomplishment of all required training. Establishes training goals and objectives for tactics, weapons system employment, instrument flights and general needs, in order to provide uninterrupted progress. Analyzes post-mission debriefing and critiques to ensure accomplishment of assigned training events. Plans, coordinates, and manages unit upgrade programs for new mission capability requirements. Schedules and coordinates formal schools, simulator training, and ground and ancillary training.
 - d. Scheduling: Plans, develops, and implements the unit flying schedule and flying hour program using inputs from within the Air Operations and Logistics Divisions. Coordinates the operational requirements with the Aircraft Maintenance Division, the FAA and other outside agencies. Ensure availability of resources when coordinating use of assigned and non-assigned assets to establish unit mission requirements.
 - e. Plans: Develops unit deliberate planning for implementation of wartime, base and national tasking. Maintains detailed wartime and peacetime contingency plans and supplements for unit mobility, deployment, strange field operations/ employment, and redeployment of the unit. Coordinates with the gaining command, NGB, and appropriate theater headquarters.
 - f. Safety: Plans, organizes and administers unit flying, explosive, and ground safety programs in accordance with Air Force, ANG and OSHA directives, and applicable technical publications. Reviews and analyzes directives regulations, accident reports, safety data and local operating conditions to determine requirements for safety programs. Inspects facilities and flying operations and coordinates with appropriate agencies to ensure compliance with all applicable safety regulations and programs. Investigates accidents/incidents, determines human causes, and recommends corrective action. Coordinates with all supervisors and staff personnel concerning safety standards within individual functional areas. Performs technical analyses of safety data and recommends procedures and guidelines to ensure safe operations of all units flying and ground activities. Advises Air Commander on status of unit safety programs. The source of first level supervision is the Air/Mission Commander.
 - g. Inspector General: Serves as the Wing Commander's principal advisor and provides technical expert to wing personnel on the Air Force Complaints Resolution and Fraud, Waste and Abuse (FWA) programs and the Air Force Inspection System (AFIS). Plans, directs and manages the activities of the Inspector General office, directing the Commander's Inspection Program (CCIP) and overseeing the wing's self-assessment, exercise and inspection programs. Ensures programs comply with legal and regulatory requirements and meet the needs of the organization. Identifies areas of non-compliance and confirms deficiency resolution. Inspects unit's ability to perform wartime and peacetime contingency plans and supplements for unit mobility, deployment, strange field operations/employment and redeployment of the unit according to the unit's wartime, base, state and national tasking. Coordinates with the gaining DoD/IG, SAF/IG, NGB-IG, MAJCOM IG, ANG/IG and appropriate state and theater headquarters, as required.
 - **PERFORMS OTHER DUTIES AS ASSIGNED.**

Instructions for Applying:

Interested applicants will submit required documents with the attached AGR Application Checklist via TEAMS (VTNG HRO (Customer)) - [Air AGR Manager Home Page link \(Home Page\)](#).

- Applications without all required supporting documents as stated on the checklist will not be considered.
- Applications submitted after 2359L of the closing date will not be accepted/considered.
- Hard copy applications hand-carried or sent via US Postal Service, Federal Express, UPS are not authorized and **will not** be accepted.
- **If having difficulty with submitting application via TEAMS please contact sara.j.lemay.mil@army.mil**

Submit Applications as one single PDF (with attached checklist) through Microsoft Teams, ([Home Page](#)) if you do not have access please request access to sara.j.lemay.mil@army.mil or louise.s.acker.civ@army.mil

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the “Human Goals” of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

*****INCOMPLETE APPLICATION PACKAGES WILL NOT BE CONSIDERED
AND WILL BE RETURNED WITHOUT ACTION****

NAME (last, first): _____ Rank: _____
Contact Phone #: _____ Email: _____

Current Status: DSG / FTNG-ADOS / AD / Perm AGR / Perm TECH / LWOP TECH
(CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS (1,2,3,4,5 and 7 are required; 6 is not not):
(Initial each line) (Redact all SSN)

1. _____ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature digital or wet)
2. _____ Personal Resume
3. _____ Fitness Tracker Report w/ a passing score in a current status from myFSS
4. _____ Record Review/Update (vMPF)
5. _____ Point Credit Summary Inquiry (PCARS) (Be sure to click on view all & print) (ensure report states accrued through R&R date on last page of point summary, otherwise application will not be accepted)
6. _____ Letter of Recommendation(s) (If Applicable) (Not required)
7. _____ Other additional documentation (i.e Voluntary Demotion Memo if applying for a vacancy that's lower than your current rank/grade) (If Applicable) (Not Required)

***FORMS REQUIRING SIGNATURE MUST BE SIGNED OR PACKAGE WILL BE FOUND INCOMPLETE (NGB 34-1).**

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- Applications without all required supporting documents will not be considered.
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