

## VERMONT ARMY NATIONAL GUARD AGR VACANCY

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| <b>Announcement Number:</b>                     | MVA-AR-25-30 *LATERAL*   |
| <b>Position Title:</b>                          | Senior Small Group Leader / 00F48  |
| <b>Date of Announcement:</b>                    | 30 April 2025  |
| <b>Closing Date:</b>                            | 10 May 2025  |
| <b>Duty Location &amp; Unit:</b>                | 2 <sup>nd</sup> BN (MTB) 124 <sup>th</sup> Regiment RTI (MTB)<br>789 Vermont National Guard Road, Colchester, VT 05446 |
| <b>Grade, MOS &amp; Para/line, Pos:</b>         | SFC/E7 00F48 002B/03 04898549  |
| <b>Period of Tour:</b>                          | Minimum of two years for voluntary reassignment. Tour is subject to VTARNG Stabilization Policy Memorandum 2024-01.    |
| <b>Selecting Official:</b>                      | SGM Thomas Kontos, <a href="mailto:Thomas.j.kontos.mil@army.mil">Thomas.j.kontos.mil@army.mil</a> , (802)338-3094      |
| <b>Human Resources Office Point of Contact:</b> | SGT Alexis Nadeau, <a href="mailto:alexis.s.nadeau.mil@army.mil">alexis.s.nadeau.mil@army.mil</a> , (802)338-3143      |
| <b>Area of Consideration:</b>                   | *Onboard AGR Soldiers of the VTARNG*<br>Must currently hold the rank of SFC/E7.  |
| <b>PCS Authorized:</b>                          | Yes<br>(As determined advantageous to the government IAW applicable regulations)                                       |

### Eligibility Requirements:

- Applicants must have a current PHA and must not be MRC3 or MRC4 or on a temporary profile with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicants for this position must be Worldwide Deployable.
- Applicant must be SQI “8” qualified.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will require a passing ACFT within 6 months prior to their packet submission.
- **All applicants must be screened for height/weight three months prior to the submission of their packet and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 053/2024 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score) will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.**
- The start date of this position will be determined by the needs of the organization.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

### Duties and Responsibilities:

- The primary purpose of this position is to serve a Senior Small Group Instructor for 2-124<sup>th</sup> RTI (MTB).
  - Performs duties as a primary instructor, assistant instructor, or lane grader during periods of academic, technical, or tactical training. Must communicate effectively in both a field and classroom environment with students from a diverse background of military experience.
  - Ensures compliance with school health and safety SOPs. Assists in planning and conducting cadre development programs.
  - Attends seminars, lectures, demonstration, and service and civilian related schools. Provides technical guidance to subordinates and professional support to lower and higher graded personnel in the accomplishment of mission.
  - Must be proficient in the use of specially authorized TO&E equipment. Participates in the process of training site selection and improvement. Assists in conducting environmental impact studies and assessments.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

### Other Requirements:

- Applicant must become Common Facility Development Instructor Course Train the Trainer certified within 12 Months.
- Applicants must have no record of assault on a superior, subordinate, spouse, or child and must not be a military sexual offender.

- Applicant selected for this position will be stabilized for a period of 36 months IAW NGR 600-200 para2-22. Applicant must have a minimum of 3 years' time remaining in service upon assignment or extend to meet the requirement.
- Have no personal habits or character traits that are questionable from a security standpoint, such as financial irresponsibility, foreign holdings or interest, heavy drinking, drug abuse, gambling, emotional instability, and so forth. Concerning alcohol and drug abuse, persons declared rehabilitation successes under the Army Substance Abuse Program (ASAP) may be considered for assignment.
- Possess mature judgment, initiative and display outstanding military bearing.
- Must possess a valid state driver's license and must be able to operate military vehicles, and equipment within the unit of assignment.
- Have basic knowledge of computer skills and Microsoft Office applications.
- Schoolhouse / instructor experience

**Preferred Qualifications:**

- Preferred Squad Leader and Platoon Sergeant experience.
- Preferred Training/Readiness NCO experience.
- Preferred Master Fitness Trainer (MFT) qualification.

**Instructions for Applying:**

- Interested applicants will submit documents on the attached Title 32 AGR Lateral Application Checklist.
- Applications without all required supporting documents will not be considered.
- **Only emailed applications will be accepted. Email application as a single PDF File to [ng.vt.vtarng.list.hro-army-agr@army.mil](mailto:ng.vt.vtarng.list.hro-army-agr@army.mil)**

**Equal Employment Opportunity:** The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

**TITLE 32 AGR LATERAL APPLICATION CHECKLIST**  
**\*\*INCOMPLETE APPLICATION MAY NOT BE ACCEPTED\*\***

**Name (Last, First):** \_\_\_\_\_ **Rank:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)**

1. \_\_\_\_\_ Letter of Interest.
2. \_\_\_\_\_ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
3. \_\_\_\_\_ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
4. \_\_\_\_\_ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
5. \_\_\_\_\_ Current Certified Enlisted Record Brief (ERB).
6. \_\_\_\_\_ Individual Training Record (ITR) from Digital Training Management System (DTMS) showing latest ACFT and height/weight data. \*Height and weight must be done within three months prior to submitting an application\*
7. \_\_\_\_\_ Copy of last five years of NCOERS.
8. \_\_\_\_\_ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
9. \_\_\_\_\_ Memorandum of explanation for missing documentation (if applicable).
10. \_\_\_\_\_ Letters of recommendation. It is optional and highly recommended for applicants to submit any Letters of Recommendation for the position.