

VERMONT ARMY NATIONAL GUARD ARMY AGR VACANCY

Announcement Number:	MVA-AR-23-29
Position Title:	S4 / Logistics Staff Officer 11A
Date of Announcement:	17 March 2023
Closing Date:	14 April 2023
Duty Location & Unit:	HHT 1-172 CAV, 18 Fairfield St, St. Albans, VT 05478 (WPXET0)
Grade, MOS & Para/lin:	CPT/O3 11A 107/01
Period of Tour:	Initial Tour is 3 years. Subsequent tours are subject to recommendation by the Senior Leadership pursuant to NGR 600-5.
Selecting Official:	COL Leonard Poirier, 802-338-3156; leonard.j.poirier.mil@mail.mil
Human Resources Office Point of Contact and Address:	CW4 Melissa Rice, 802-338-3346; melissa.m.rice3.mil@mail.mil 789 Vermont National Guard Rd Green Mountain Armory; Room 235 Colchester, Vermont 05446-3099
Area of Consideration:	All Members of The Vermont Army National Guard and All Those Eligible to Become Members. Applicants must currently hold the rank of 2LT(P) - CPT
PCS Authorized:	YES (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- To qualify for initial entry, applicants must meet initial eligibility requirements IAW NGR 600-5 and AR 135-18 Table 2-1. This includes a current, passing APFT/ACFT and Height/Weight as of the closing date of this advertisement.
- Selecting Official will ensure applicants are screened for height/weight prior to the interview board and those not in compliance with AR 600-9 will not be considered.
- Applicants must have a PULHES that does not exceed “111121” with Red/Green color discrimination for entry into the Branch of 11A.
- Before being accessed into the AGR program, Soldiers must successfully complete a physical IAW Chapter 3, AR 40-501. Soldiers must be confirmed worldwide deployable (to include austere environments) with no limitations on duty. Applicants must not be MRC3 or MRC4 or on a temporary profile with the exception of those applicants who are pregnant.
- Personnel must be eligible for a “SECRET” Security clearance upon entry into the AGR program. If the investigation is unfavorable, immediate action will be taken to terminate the individual’s AGR tour.
- Applicants must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.
- Applicants must currently hold the rank of 2LT(P) through CPT.
- Anticipated Start Date of this position is 1 May 2023.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Duties and Responsibilities:

- The primary purpose of this position is to serve as the S4 for 1-172 CAV, 86th IBCT (MTN)
- Assists the Commander in planning, organizing, and directing of the logistical and supply service of subordinate units to include supply management, equipment management, and transportation and supply administration. Reviews, analyzes, and interprets supply directives and procedural instructions received from higher headquarters and formulates or recommends operating procedures as necessary to render the best possible support to the command and supported units.
- Ensures inventories which require considerable knowledge of the equipment and its components. Ensures that required supplies such as rations, ammunition, and equipment are on hand to support the training mission of the unit. When designated, serves as ordering officer (USP&FO) and other Army procurement regulations. Posts, updates, and maintains in status unit property records such as hand receipt, document register, equipment checklists and hand receipts, annexes and clothing forms, etc. Prepares financial liability investigations, inventory adjustment reports and statements of charges for lost, damaged or destroyed property. Maintains unit Government Purchase Card (GPC) Account according to all applicable regulations.
- Oversees maintenance and repair of unit equipment. Takes necessary action such as submitting work requests to supporting maintenance facility to have maintenance and repair operations is ready and available when needed. Ensures that required

preventive maintenance is scheduled and performed. Assures that adequate repair parts and cleaning material is on hand to support unit maintenance operations.

- Attends all unit training assemblies, additional training assemblies and AT periods. Provides assistance and guidance in the preparation for and execution of unit training and other mobilization readiness related activities. Must be willing to attend all required schools, courses, and events that support the Unit activities.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Applicants do not need to be Infantry Branch qualified to apply but are required to become 11A or 19A AOC qualified within 12 months.
- Applicant must be SQI “E” (Military Mountaineer) qualified or become qualified within 12 months.
- Must possess a valid state driver’s license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment.

Instructions for Applying:

- Interested applicants will submit documents on the attached checklist Title 32 AGR Application Checklist. Please do not submit applications in binders or stapled together.
- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist.
- Applications without all required supporting documents will not be considered. Applications received after 1600 on the closing date will not be considered.
- **ONLY emailed applications will be accepted. Email Application as one PDF Document to ng.vt.vtarng.list.hro-army-agr@army.mil**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the “Human Goals” of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (Last, First MI): _____ Rank: _____ SSN: _____

Contact Phone #: _____ Email: _____

Mailing Address: _____

Current Status: ~~M-DAY / FTNGD-OS~~ / AGR / ~~TECH / AC / USAR~~ (CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature).
Hyperlink: <https://www.ngbpmc.ng.mil/Forms/NGB-Forms/>
2. _____ Photo copy of Driver's License.
3. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
4. _____ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506)
5. _____ Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deployability and no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application.)
6. _____ Certified Officer Record Brief (ORB) validated within the last 90 days.
7. _____ DA Form 705 and DA Form 5500/5501 (if applicable) IAW Army Directive 2022-05.
8. _____ Copy of last five OERS. If no OERS are available, letters of recommendation are encouraged but not required.
9. _____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
10. _____ Memorandum of explanation for missing documentation (if applicable).
11. _____ Letters of recommendation. It is optional for applicants to submit any Letters of Recommendation for the position.