

VERMONT ARMY NATIONAL GUARD ARMY AGR VACANCY

Announcement Number:	MVA-AR-22-54
Position Title:	Supply Sergeant
Date of Announcement:	03 August 2022
Closing Date:	06 September 2022
Duty Location & Unit:	C Co (Med) 186 th BSB 86 th IBCT (MTN) Winooski, VT 05404 (WV53C0)
Grade, MOS & Para/lin:	E6 92Y3O 401/04
Period of Tour:	Initial Tour is 3 years. Subsequent tours are subject to recommendation by the Senior Leadership pursuant to NGR 600-5.
Selecting Official:	MAJ Therese Farrell 802-338-3365; therese.k.farrell.mil@army.mil
Human Resources Office Point of Contact and Address:	SSG Nathan Brimmer 802-338-3143; nathan.m.brimmer.mil@army.mil 789 Vermont National Guard Road Green Mountain Armory; Room 234 Colchester, Vermont 05446-3099
Area of Consideration:	All Members of The Vermont Army National Guard and All Those Eligible To Become Members. Applicants must currently hold the rank of E5-E7. Soldiers holding the rank of E7 must accept an administrative reduction to E6 if selected.
PCS Authorized:	No

Eligibility Requirements:

- To qualify for initial entry, applicants must meet initial eligibility requirements IAW NGR 600-5 and AR 135-18 Table 2-1. This includes a passing APFT and Height/Weight within 12 months of ad closing date. Selecting Official will ensure applicants are screened for height/weight prior to the interview board and those not passing will not be considered.
- Before being accessed into the AGR program, Soldiers must successfully complete a physical IAW NGVT-HRO-AGR (2016-01), NGR 600-5 and AR 40-501. Soldiers must be confirmed worldwide deployable (to include austere environments) with no limitations on duty by the AGR office.
- Personnel must be eligible for a “SECRET” Security clearance upon entry into the AGR program. If the investigation is unfavorable, immediate action will be taken to terminate the individual’s AGR tour.
- Applicants must not have been previously separated for cause from active duty or a previous Reserve Component AGR tour.

Duties and Responsibilities:

- The primary purpose of this position is to serve as the Supply Sergeant for C Co (Med) 186th BSB 86 IBCT (MTN).
- Completes the day-to-day supply transactions of the unit. Requisitions, receives, stores, issues and accounts for a wide variety of supplies and equipment such as rations, ammunition, fuel, clothing, office supplies, forms and publications, communications equipment, small arms, tool sets, vehicles, etc. Conducts inventories which require considerable knowledge of the equipment and its components. Ensures that required supplies such as rations, ammunition, and equipment are on hand to support the training mission of the unit. When designated, serves as ordering officer (USP&FO) and other Army procurement regulations. Posts, updates, and maintains in current status unit property records such as property book or hand receipt, document register, equipment checklists and hand receipts, annexes and clothing forms, etc. Prepares financial liability investigations, inventory adjustment reports and statements of charges for lost, damaged or destroyed property. Maintains unit Government Purchase Card (GPC) Account according to all applicable regulations.
- Coordinates maintenance and repair of unit equipment. Takes necessary action such as submitting work requests to supporting maintenance facility to have maintenance and repair operations is ready and available when needed. Ensures that required preventive maintenance is scheduled and performed. Occasionally performs minor cleaning and adjusting of equipment. Assures that adequate repair parts and cleaning material is on hand to support unit maintenance operations.
- Assists when required, in accomplishing such administrative tasks of the unit such as: Receives and distributes incoming mail, maintains the unit reference library by posting and filing new/changed material, ensures unit files are complete and current. Prepares a variety of reports/correspondence pertaining to unit status and operations such as unit readiness reports, strength reports, replies to inspection reports, material readiness reports, etc.

- Attends all unit training assemblies, additional training assemblies and AT periods. Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness related activities. Must be willing and able to attend all required schools, courses, and events that support unit activities. Provides full support and contributes to the unit's recruiting and retention activities.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Must possess a valid state driver's license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment.
- Applicant must be SQI "E" (Mountaineer) qualified or become qualified within 24 months.
- Applicants not 92Y MOSQ must become qualified within 12 months.
- Applicant must attend Unit Supply NCO Course at NGPEC within **12** months.
- Applicants must have a minimum aptitude score of "95" in area CL for ASVAB tests administered prior to 2 Jan 2002, a minimum score of "92" in area CL for ASVAB tests administered on and after 2 Jan 2002 and prior to 1 July 2004, or a minimum score of "90" in area CL on ASVAB tests administered on and after 1 July 2004. Must also have a physical profile of "222222" for entry into the MOS of 92Y
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Instructions for Applying:

- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist. Please do not submit applications in binders or stapled together.
- Applications without all required supporting documents will not be considered. Applications received after 1600 on the closing date will not be considered. Original packets will not be returned once they are received by the AGR Office.
- US Government postage and envelopes may not be used for submitting applications.
- **Emailed applications will be accepted. Email Application as one PDF file to:**
[ng.vt.vtarng.list.hro-army <agr@army.mil>](mailto:ng.vt.vtarng.list.hro-army@agr@army.mil)

Miscellaneous:

**Submit Applications (with attached checklist) to:
Human Resources Office
AGR Section, Room 234
789 Vermont National Guard Road
Colchester, VT 05446-3099**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is

committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR APPLICATION CHECKLIST

****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

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NAME (last, first): _____ Rank: _____ SSN: _____

Contact Phone #: _____ Email: _____

Mailing Address: _____

Current Status: M-DAY / FTNGD-OS (ADOS) / AGR / TECH / AC / USAR (CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ NGB Form 34-1 dated Nov 2013 (20131111) (MUST be complete with signature. Hyperlink: <https://vt.public.ng.mil/Resources/Human-Resources-Full-Time-Jobs/>)
2. _____ Photo copy of Driver's License.
3. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion identifies Separation Code.
4. _____ NGB Form 23B Retirement Points History Statement (If a member of the National Guard)
5. _____ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. **Also submit all copies of current temporary and permanent profiles with IMR. (Note: do NOT submit copy of PHA with application)**
6. _____ Current Certified Enlisted Record Brief (ERB) with ASVAB scores. If ASVAB scores are not reflected on the ERB, then a copy of one of the following is required in addition to your ERB: DD 1966 or REDD Report showing ASVAB scores and date test was taken.
7. _____ **Submit most current DA 705/5500/5501 IAW Army Directive 2022-05**
8. _____ Copy of last five NCOERS. If newly promoted E5, letters of recommendation are encouraged but not required.
9. _____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
10. _____ Memorandum of explanation for missing documentation (if applicable).