VERMONT ARMY NATIONAL GUARD ARMY AGR VACANCY

Announcement Number:	MVA-AR-22-46 *LATERAL
Position Title:	Senior TIOPC Instructor
Date of Announcement:	26 July 2022
Closing Date:	06 August 2022
Duty Location & Unit:	3rd Battalion (IO), 124th Regiment (RTI), Northfield, VT 05663
Grade, MOS & Para/lin:	SFC / E7 003D/05 00F48
Period of Tour:	Minimum of two years for voluntary reassignment. Tour is subject to VTARNG Stabilization Policy Memorandum
Selecting Official:	MAJ Nathan Haag; 3-124th RTI AO, nathan.w.haag.mil@army.mil
Human Resources Office Point of Contact and Address:	SSG Nathan Brimmer; 802-338-3346, nathan.m.brimmer.mil@army.mil 789 Vermont National Guard Road Green Mountain Armory; Room 234 Colchester, Vermont 05446-3099
Area of Consideration:	*Onboard AGR Soldiers holding the rank of SFC within the VTARNG*
PCS Authorized:	YES (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- To qualify for subsequent continuation in the AGR program, applicants must meet the eligibility requirements IAW NGR 600-5 and AR 135-18 Table 2-4. This includes a passing APFT and Height/Weight within 8 months of ad closing date.
- Applicants must have a current PHA and must not be MRC3 or MRC4.
- Applicants for this position must be World Wide Deployable.
- Will consider the following CMF/MOS: 11B, 13F, 17E, 18F, 19D, 25E, 25V, 35F, 35L, 37, 38 & 46.
- Soldier accepting position must be ASI "P4" and Instructor "8" qualified and able to receive a SECRET security clearance
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Duties and Responsibilities:

- The primary purpose of this position is as a Senior Instructor for the Tactical Information Operations Planner Course (TIOPC) Course.

The primary duties are as follows:

- Have direct contact with the Soldiers daily and represent the 3rd Battalion (IO), 124th Regiment (RTI) in the presentation of the instruction.
- Supervise and maintain assigned instructor schedules in support of the conduct of TIOPC to achieve ARPRINT.
- Administers the training and testing. Responsible for being technically and tactically proficient in the subject matter being taught in TIOPC.
- Have knowledge of learning platforms and technology to include ATRRS, A365 Teams, Blackboard, ALMS, and DCS to efficiently execute courses in both Virtual and Resident environments.
- Maintains and promotes positive relationships with other Information Operations organizations such as Information Operations Proponent, 1st IO Command, TIOGs, and the units seeking training or assistance.
- Continuously promote a culture of instructor development by promoting courses for instructors to attend.
- Responsible for being proficient in facilitating the learning activities of the soldiers by administering, in accordance with the lesson outlines, all training and testing in a professional manner.
- Documenting actions taken when a student has disciplinary, academic, or administrative problems, which affect their performance. The instructor will maintain a record of all counseling sessions.
- Maintain soldier records as outlined in the CMP, the SOP, and TRADOC Regulation 351-18, Appendix A.
- Updating Risk Assessments, conduct safety briefs, as appropriate, prior to training. Take immediate action, correct, and report unsafe conditions within the training facilities.

- Select and prescribe appropriate remedial training and retesting when a soldier does not pass a practical exercise or the end-of-block examination.
- Recommend to the unit chain of command, in accordance with the 3-124th IO BN SOP if it is necessary to drop a student from the course.
- Evaluate the course materials and administration. Provide suggestions/ recommendations to the unit leadership and Information Operations Proponent for improving the course.
- Conduct After-Action-Reviews (AAR's) after each phase of training. Conduct Mid-Course AAR's, and End of Course AAR's/critiques as required by course type. Minimum Standard will be at the end of each phase of training and an End of Course AAR
- Ensure the class visitor folder is present and contains the proper information.

- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:
- Must possess a valid state driver's license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment
- Applicant must become Common Facility Development Instructor Course Train the Trainer certified within 12 Months
- The selection board will be conducted in the Army Service Uniform
- Applicants will be required to provide a 15-minute presentation on a military topic of their choosing during the interview
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Instructions for Applying:
- Interested applicants will submit documents on the attached Title 32 AGR Application Checklist. Please do not submit applications in binders or stapled together.
- Applications without all required supporting documents will not be considered. Applications received after 1600 on the closing date will not be considered. Original packets will not be returned once they are received by the AGR Office.
- US Government postage and envelopes may not be used for submitting applications.
- **Emailed applications will be accepted. Email Application as one PDF Document to** ng.vt.vtarng.list.hro-army agr@army.mil

Miscellaneous:

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Submit Applications (with attached checklist) to:
Human Resources Office
AGR Section, Room 234
789 Vermont National Guard Road
Colchester, VT 05446-3099

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TITLE 32 AGR APPLICATION CHECKLIST
INCOMPLETE APPLICATION MAY NOT BE ACCEPTED

NAME (last, first):_____ **Rank:** _____ **SSN:** _____

Contact Phone #: _____ **Email:** _____

Mailing Address: _____

Current Status: M-DAY / FTNGD-OS / AGR / TECH / AC / USAR   (CIRCLE ONE)

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ Letter of Interest.

2. _____ Individual Medical Readiness (IMR) Report from MEDPROS showing your last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deployable and has no duty limitations. Submit copies of all current temporary and permanent profiles with IMR. (Do not send PHA)

3. _____ Current Certified Enlisted Record Brief (ERB).

4. _____ NGB 23B (RPAM Statement).

5. _____ SUBMIT MOST RECENT DA 705/5500/5501 IN ACCORDANCE WITH ARMY DIRECTIVE 2022-06

6. _____ Copy of last five NCOERS.

7. _____ Memorandum from full time chain of command endorsing your application.

8. _____ Memorandum of explanation for missing documentation (if applicable).