

VERMONT NATIONAL GUARD APPLICATION AND APPROVAL FOR OFF-DUTY EMPLOYMENT		
PRIVACY ACT STATEMENT		
AUTHORITY: DoD 5500.7-R, Sections 2-206 and 2-303.		
PRINCIPAL PURPOSE(S): Provide information for supervisory chain to evaluate proposed off-duty employment, grant approval, and determine impact on duty performance.		
ROUTINE USE(S): Records may be disclosed for any of the blanket routine uses published by the Vermont National Guard.		
SECTION I. APPLICANT DATA AND CERTIFICATION		
Last Name, First Name, Middle Initial		Grade MOS/AFSC/OCC Series
Organization and Address		Telephone Duty Title
Off-Duty Employer		Business Address
Is Employer a DOD Contractor? Yes No I do not know		Telephone
Position Title		Off-Duty Periods of Employment
Job Description		Normal Periods Of VTNG Duty
I certify that I understand the applicable provisions of the Joint Ethics Regulation (DoD 5500.7-R). I further certify that the off-duty employment for which I am applying (Mark applicable block): (Note: explain in detail on the reverse of this form any answer that results in checking a box "will." Checking a box "will" does not automatically result in disapproval, but does require an explanation).		
WILL	WILL NOT	
		Bring discredit upon the VTNG, Department of Defense or U.S. Government.
		Interfere with or be incompatible with my government duties.
		Interfere with the customary or regular employment of local civilians.
		Require absences during normal my VTNG duty hours.
		Involve any expense to the VTNG or use of government facilities, property or manpower.
		Endanger my safety or health.
		Involve the use of my VTNG title or representation before any federal agency.
		Involve employment with an organization now involved in a strike.
		Place me in a position that might be incompatible with my grade, position or assignment.
		Require action at any time as a sales agent for the purpose of personal commercial solicitation of VTNG personnel junior in rank or grade.
		Appear to involve a conflict of interest.
		Involve working for a firm or other entity that is engaged, or is endeavoring to engage, in business transactions of any sort with an agency of the Department of Defense.
		Violate any U.S., state or local law; ordinance; or DOD, Army or Air Force regulation or instruction.
Date Signed		Signature of Applicant
SECTION II. SUPERVISORS RECOMMENDATION		
Approval		Remarks
Disapproval		
Date Signed		Name, Grade, Title Signature
SECTION III. BRIGADE, GROUP, DIRECTORATE RECOMMENDATION (1 st O6 or equivalent, AO, etc.)		
Approval		Remarks
Disapproval		
Date Signed		Name, Grade, Title Signature
SECTION IV. JUDGE ADVOCATE RECOMMENDATION		
Approval		Remarks
Disapproval		
Date Signed		Name, Grade, Title Signature
SECTION V. APPROVING AUTHORITY – DIRECTOR, JOINT STAFF		
Approved		Remarks
Disapproved		
Date Signed		Name, Grade, Title Signature