

VERMONT ARMY NATIONAL GUARD ARMY AGR VACANCY

Announcement Number:	MVA-AR-24- 20 *Lateral*
Position Title:	Operations NCO (Course Manager/Senior Instructor)
Date of Announcement:	23 February 2024
Closing Date:	04 March 2024
Duty Location & Unit:	2 BN 124 th Regiment 124 th RTI
Grade, MOS & Para/lin:	SFC/E-7 00F 006/07 03177930
Period of Tour:	Minimum of two years for voluntary reassignment. Tour is subject to VTARNG Stabilization Policy Memorandum 2022-16.
Selecting Official:	CSM John, Digby, 802-338-3094, john.j.digby.mil@army.mil
Human Resources Office Point of Contact:	CPL Alexis, Nadeau, 802-338-3143, alexis.s.nadeau.mil@army.mil
Area of Consideration:	*On-Board AGR Soldiers in the grade of SFC/E7. Applicants must be CFDIC qualified*
PCS Authorized:	YES (As determined advantageous to the government IAW applicable regulations)

Eligibility Requirements:

- Applicants must have a current PHA and must not be MRC3 or MRC4 or on a temporary profile with the exception of those applicants who are on a pregnancy/postpartum profile.
- Applicants for this position must be Worldwide Deployable.
- In accordance with PPOM 22-023, Execution of Personnel Actions for the Army Combat Fitness Test, para 5h(2), individuals applying for AGR status will require a passing ACFT within 6 months prior to their packet submission.
- Selecting Official will ensure applicants are screened for height/weight prior to the interview board and those not in compliance with AR 600-9, Army Directive 2023-11 (Army Body Fat Assessment for the Army Body Composition Program), and ALARACT 046/2023 (Notification of New Army Body Fat Assessment for the Army Body Compensation Program) or Army Directive 2023-08 (Army Body Fat Assessment Exemption for Army Combat Fitness Test Score) will not be considered. Soldiers with a valid pregnancy profile are exempt from this requirement.
- The start date of this position will be determined by the needs of the organization.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Duties and Responsibilities:

- The primary purpose of this position is as a Senior Instructor/Course Manager for the Basic Leadership Course at the 2 BN 124th Regiment 124th RTI in Colchester, VT. The primary duties are as follows:
- Have direct contact with the Soldiers on a daily basis and represent the academy in the presentation of the instruction and all they do.
- Serve as a role model for the Soldiers / Students and Instructors. They must be technically competent and professional in demeanor.
- Ensure required resources and reference materials are available for each class.
- Ensure facilitators are trained and ready to facilitate and manage their classroom.
- Become completely familiar with the BLC Individual Student Assessment Plan (ISAP) in Appendix D.
- Continuously evaluate course effectiveness and efficiency and provide feedback to the curriculum development proponent.
- Ensure staff, faculty, and Soldiers comply with safety and environmental protection rules, regulations, laws, and course requirements.
- Monitor BLC website for updates and changes to courseware <https://usasma.ncoes.army.mil/>
- Continuously evaluate course effectiveness and efficiency and provide appropriate feedback to the curriculum development directorate (NCOL CoE & USASMA).

- Attends all unit training assemblies and AT periods. Provides assistance and guidance in the preparation for and execution of unit training and mobilization readiness related activities. Must be willing to attend all required schools, courses, and events that support unit activities.
- **PERFORMS OTHER DUTIES AS ASSIGNED.**

Other Requirements:

- Applicants must currently hold the rank/grade of SFC/E7.
- Applicant must be Instructor Qualified, SQI 8.
- Must possess a valid state driver's license and must be able to operate military vehicles, equipment, and office machines within the unit of assignment.
- **Applicants who are flagged, or should be flagged, for any reason will not be considered for AGR tours.**

Instructions for Applying:

- Interested applicants will submit documents on the attached Title 32 AGR Lateral Application Checklist.
- Applications without all required supporting documents will not be considered.
- **Only emailed applications will be accepted. Email application as a single PDF File to ng.vt.vtarng.list.hro-army-agr@army.mil**

Equal Employment Opportunity: The policy of the National Guard is to treat all applicants equally without regard to race, color, gender, religion, national origin, age, sex or sexual orientation or non-disqualifying handicap. The National Guard is committed to develop and implement a diversity program that is consistent with equal employment opportunity and with the "Human Goals" of the Department of Defense.

TITLE 32 AGR LATERAL APPLICATION CHECKLIST
****INCOMPLETE APPLICATION MAY NOT BE ACCEPTED****

NAME (Last, First): _____ **Rank:** _____ **SSN:** _____

Contact Phone #: _____ **Email:** _____

Mailing Address: _____

PACKET SEQUENCE AND DOCUMENT REQUIREMENTS: (Initial each line)

1. _____ Letter of Interest.
2. _____ All DD 214s for all periods of active service. DD 214 copies must include bottom portion that identifies Separation Code. Include any DD 215s and DD 220s as applicable.
3. _____ NGB Form 23B, Army National Guard Retirement Points History Statement (If a member of the National Guard, otherwise submit DD Form 1506).
4. _____ Individual Medical Readiness (IMR) Report from MEDPROS reflecting last Physical Health Assessment (PHA) within 15 months. Report must show worldwide deploy ability and has no duty limitations. Also submit all copies of current temporary and permanent profiles with IMR. (Note: Do NOT submit copy of PHA with application)
5. _____ Current Certified Enlisted Record Brief (ERB).
6. _____ Individual Training Record (ITR) from Digital Training Management System (DTMS) showing latest ACFT and height/weight data.
7. _____ Copy of last five NCOERS.
8. _____ Current AGR Soldiers applying need to include a memorandum from full time chain of command acknowledging your application.
9. _____ Memorandum of explanation for missing documentation (if applicable).
10. _____ Letters of recommendation. It is optional and highly recommended for applicants to submit any Letters of Recommendation for the position.