

**REQUEST AND APPROVAL FOR LOAN OR LEASE OF  
EQUIPMENT AND LOAN OR LEASE AGREEMENT**

For use of this form, see AR 700-131; the proponent agency is DCSLOG.

PAGE NO.

NO. OF PAGES

LOAN OR LEASE (Check one)

 LOAN       LEASE

LOAN/LEASE AGREEMENT NUMBER (When Approved)

REQUIRED DELIVERY DATE

ADDRESS OF ACCOUNTABLE OFFICER

EXPIRATION DATE OF LOAN/LEASE

**SECTION A - (To be completed by Requester/Lessee)**

1. NAME AND ADDRESS OF ACTIVITY (Include UIC)

2. ITEM DESCRIPTION (Include LIN and NSN and Quantity Required)

3. OTHER ITEMS REQUIRED (Show item, page no. of request and agency to which request was submitted. A separate request is required for each item.)

4. EQUIPMENT TO BE SHIPPED TO (include DODAAC, if applicable)

5. FUND CITE FOR PC&amp;H AND TRANSPORTATION COSTS

6. COMPLETE JUSTIFICATION INCLUDING PROPOSED DURATION OF LOAN/LEASE (If additional space is needed, use reverse)

## 7. CERTIFICATION

I certify that I am the authorized individual to request loan/lease of Army equipment, and if this request is approved, agree to pay all authorized charges including PC&H, transportation, and repair costs for other than fair wear and tear, and agree to abide by all conditions specified for Loan/Lease of Army materiel by AR 700-131.

8. TYPED NAME, GRADE, AND TITLE OF AUTHORIZED REPRESENTATIVE

8a. SIGNATURE

8b. DATE

**SECTION B - (To be completed by the activity having custody of item)**

9. NAME AND ADDRESS OF ACTIVITY

10. REQUESTED ITEM  (Enter NSN)SUBSTITUTE ITEM  (Enter NSN)

10a. AVAILABILITY (Check one)

 WITH DAMPL IMPACT       WITHOUT DAMPL IMPACT   
 NOT AVAILABLE 

10b. APPROVAL AUTHORITY FOR LOAN/LEASE (Based upon above data and Table 2-1, AR 700-131)

11. FOR LOANS/LEASES WITH DAMPL IMPACT (Provide the following information to HQDA)

11a. AUTHORIZED

ON HAND (Worldwide)

QTY D/I PER MONTH

PRODUCED

OVERHAULED

11b. QTY O/H CONUS DEPOT BY PURPOSE CODE

11c. QTY BACKORDERED BY MACOM

11d. IMPACT OF LOAN/LEASE APPROVAL AND ACTIVITY RECOMMENDATION

12. TYPED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

12a. SIGNATURE

12b. DATE

**SECTION C - (Action by final approval authority)**

13.  APPROVED DENIED OTHER (SEE REVERSE)

14. TYPED NAME AND TITLE OF APPROVING AUTHORITY

14a. SIGNATURE

14b. DATE